



LOCAL EARNED INCOME TAX RESIDENCY CERTIFICATION FORM

TO EMPLOYERS/TAXPAYERS:

This form is to be used by employers and/or taxpayers to report essential information for the collection and distribution of Local Earned Income Taxes. This form must be utilized by employers when a new employee is hired or when a current employee notifies employer of a name and/or address change.

A

EMPLOYEE INFORMATION - RESIDENCE LOCATION							
NAME (Last, First, Middle Initial)			SOCIAL SECURITY NUMBER				
FIRST LINE OF ADDRESS (If PO Box, please include actual street address)							
SECOND LINE OF ADDRESS							
CITY	STATE	ZIP CODE	DAYTIME PHONE NUMBER				
MUNICIPALITY (City, Borough, Township)							
COUNTY	PSD CODE			TOTAL RESIDENT EIT RATE			
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	-----

B

EMPLOYER INFORMATION - EMPLOYMENT LOCATION							
EMPLOYER NAME (Use Federal ID Name)			EMPLOYER FEIN				
CHARTIERS-HOUSTON SCHOOL DISTRICT			25-6008154				
FIRST LINE OF ADDRESS (If PO Box, please include actual street address)							
2020 WEST PIKE STREET							
SECOND LINE OF ADDRESS							
CITY	STATE	ZIP CODE	PHONE NUMBER				
HOUSTON	PA	15342	724-746-1400				
MUNICIPALITY (City, Borough, Township)							
Chartiers Township							
COUNTY	PSD CODE			MUNICIPAL NON-RESIDENT EIT RATE			
Washington	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

C

CERTIFICATION	
SIGNATURE OF EMPLOYEE	DATE
PHONE NUMBER	EMAIL ADDRESS

For information on obtaining the appropriate MUNICIPALITY (City, Borough, Township), PSD CODES and EIT (Earned Income Tax) RATES, please refer to the Pennsylvania Department of Community & Economic Development website:

www.newPA.com
Select Get Local Gov Support, >Municipal Statistics