

# **POLICY GUIDE**

**Section: PROGRAMS**

**Title: TITLE I PARENT AND  
FAMILY ENGAGEMENT**

**Adopted: 7/15/02**

**Revision: 8/19/2019**

## **POLICY NO. 112 TITLE I PARENT AND FAMILY ENGAGEMENT**

**1. PURPOSE:** One of the most important features of the Title I Program is its command that parents and families be engaged on a meaningful basis in the planning, design, and implementation of the local program. Engaging parents and families in the education of their children has been shown to be an effective means of increasing student performance in all areas of study.

### **2. REQUIREMENTS:**

1. Parents and Families are informed by letter at the beginning of the school year that Allison Park Elementary is an approved School Wide Title I Program. The school wide program is a comprehensive reform strategy designed to upgrade the entire educational program.
2. All students are screened by using universal screeners and benchmarks. Data is your child's teacher, a reading specialist or other content area specialist. The grouping of students and instructors responsible for direct teaching may vary throughout the year as students needs change.
3. Parents are extended an invitation to visit the Title I classroom during Open House and throughout the school year.
4. Elementary school parents are invited to attend parent-teacher conferences held in November to discuss their child's school progress. Conferences with Title I teachers are also scheduled at this time, in addition to any other times requested by parents.

5. All parents are invited to an annual meeting held in the spring to explain the goals and purposes of the Title I program. At this meeting an approach to helping children become better readers is presented. Time is allotted for questions regarding the Title I Program and participants shall be encouraged to participate in planning activities and to offer suggestions. Other meetings are held during the school year at various times of the day and evening and will follow the format of the annual meeting with parental discussion, questions and suggestions. Parents and families are also invited to attend Parent and Family Engagement Workshops presented by the Washington County Federal Programs Coordinators in the Fall of the school year. These workshops offer "Hands-on" activities that parents and families may use in helping their children achieve success.
6. A Parent/School compact has been adopted which outlines the responsibilities the parent, the school, and the child share in achieving a successful educational experience.
7. This Policy shall be incorporated into the District's Title I plan and shall be involvement, and to revise this Policy if necessary.
8. The District shall involve parents and families, in an organized, on-going, and timely way, in the planning, review, and improvement of Title I programs, including review and improvement of this Policy and the joint development of the school-wide program plan. Any general process which the District may have in place at any time for involving parents and families in the joint planning and design of the District's programs may be used to meet the above-referenced requirements.
9. The District shall provide parents and families of children participating in Title I with timely information about Title I programs, a description and explanation of the curriculum at use in the District, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards.
10. The District shall provide parents and families with information regarding how to monitor a child's progress and work with educators to improve the achievement of their children.
11. The District shall provide materials and training to help parents and families to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement.
12. The District shall educate teachers, specialized instructional support personnel, and work with parents and families as equal partners, implement and coordinate

parent and family programs, and build ties between parents, families, and the school.

13. The District shall, to the extent feasible and appropriate, coordinate and integrate parent and family resource centers, that encourage and support parents and families to increase participation in the education of their children.
14. The District may take such additional steps as provided for under 20 U.S.C. §6318 (e).
15. In carrying out the parent and family engagement requirements of Title I, the District shall, to the extent practicable, provide opportunities for the informed participation of parents and family members (including family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required by Title I in a format and, to the extent practicable, in a language such parents understand.
16. In addition, the District shall take all steps as necessary to:
  - (A) involve parents and family members in jointly developing the local educational agency plan and the development of support and improvement plans; and
  - (B) provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the District in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education.
17. If the school wide program plan Required by Title I is unsatisfactory to the Parents of participating children, parents shall be given the opportunity to submit any comments on the plan when the District makes said Plan available. The District shall submit such comments with the Plan at the same time it submits the Plan to the State.
18. The District shall provide such other responsible support for parents and families.

Statutory Reference: 20 U.S.C.A. §6318