

CHARTIERS-HOUSTON SCHOOL DISTRICT

Policy No.: 109

Section: Programs

POLICY GUIDE

Title: TITLE I PROGRAM

Adopted: 3/20/00

Revision Date: _____

POLICY NO. 109

TITLE I PROGRAM

1. Every parent/guardian of a child identified as eligible to participate in the Chartiers-Houston Title I Program is to be notified of that eligibility. Return slips are to be included in the letter, for parent/guardian to indicate their willingness for their child to participate in the program. Performance-based assessments in reading and math are administered to all students in grades 1 -3 during the fall, winter and spring of each school year. For each assessment there are three levels of student performance: Partially Proficient, Proficient and Advanced. Students performing in the Partially Proficient range are eligible for Title I services during that school year.

Any parent/guardian who expresses unwillingness for their child to participate in the Title I program will be asked to sign a letter of release, which will relieve the school of liability and release their child from remediation.

2. Four (4) times a year, parent(s) /guardian(s) will be provided a report of their child's progress in Title I programs. This information will be included in the child's report card.

3. The Chartiers-Houston Title I program will set aside four (4) days of each school year for parent conferences. These conferences will be held by appointment and each will last approximately fifteen (15) minutes. The conferences will be held at the end of each grading period, after the assessment tests have been administered.

4. Parent/guardian will be encouraged to help their child at home. The parent will be given materials and suggestions for home use.

5. The Chartiers-Houston School District will attempt to participate in any state or Intermediate Unit I workshops involving Title I Parent Training Programs.

6. The Title I program will provide at least one general meeting of parents of eligible Title I students. Timely information will be provided at this meeting.

7. During the general meeting (see #7), suggestions involving the planning, development and operation of the program will be sought. These suggestions will be recorded for future action.