

CHARTIERS-HOUSTON SCHOOL DISTRICT

Policy No.: 608

Section: Finances

POLICY GUIDE

Title: C O O P E R A T I V E
PURCHASING

Adopted: 3/20/00

Revisions Adopted: _____

POLICY NO. 608

COOPERATIVE PURCHASING

1. PURPOSE

The Board recognizes the advantages of centralized purchasing. The Board, therefore, encourages the administration to seek advantages in savings that may accrue to this district through joint agreements for the purchase of supplies, equipment or services with other political subdivisions.

2. DELEGATION OF RESPONSIBILITY

The Board authorizes the Business Manager to negotiate such cooperative purchase agreements for services, supplies and equipment with other political subdivisions as may be appropriate in accordance with law and the policies of this Board.

Cooperative purchases require an agreement approved by the Board and the participating contracting body(s) which shall specify the categories of equipment and supplies to be purchased; the manner of advertising for bids and of awarding contracts; the method of payment by each participating party; and such other matters as may be deemed necessary to carry out the purposes of the agreement.

All such agreements must conform to regulations provided in the School Code.