

CHARTIERS-HOUSTON SCHOOL DISTRICT

Policy No.: 702

Section: PROPERTY

POLICY GUIDE

Title: TECHNOLOGY USE

Adopted: 4/21/97

Revision Adopted:

POLICY NO. 702 TECHNOLOGY USE

1. RATIONALE

The District possesses a large amount of technology for student and faculty use that includes, but is not limited to, computers, printers, and calculators. Such equipment must be safeguarded and used in an ethically appropriate manner by students and staff for the purpose for which they were intended.

2. AUTHORITY

The Board identifies the following as prohibited use of District Technology:

- a. misuse of facilities, equipment, software, or any supply;
- b. damage to any computer facilities, equipment, software or supplies;
- c. unauthorized entry or transfer of files to read, change, copy, or destroy;
- d. use of computers to create or send abusive, obscene, or inappropriate messages;
- e. theft of any equipment, time, services, software, or supplies;
- f. any attempt to break into a file by going through or past security procedures;

- g. any sharing or distributing of unauthorized information;
- h. any violations of copyright or licensing agreements;
- i. any unauthorized use of school equipment that is not related to school activities; and
- j. violations of any federal, state, or local criminal/civil statutes or ordinances.

Students or staff in violation of this policy will be subject to appropriate disciplinary sanctions that also could result in criminal or civil penalties.

3. **DELEGATION OF RESPONSIBILITY** The Superintendent is responsible for enforcement of this policy through building principals who are charged with implementation. Principals are responsible for conducting a thorough investigation regarding any violation of this policy and recommending a course of action to the Superintendent to deal with violators.