

# CHARTIERS-HOUSTON SCHOOL DISTRICT REGULAR BOARD MEETING MINUTES

JUNE 21, 2021

6:30 PM

***SPRING COACHES REVIEW MEETING – MONDAY, JUNE 21 AT 5:30 PM,  
FOLLOWED BY BUDGET MEETING***

I. CALL TO ORDER AT 6:30 p.m.

II. FLAG CEREMONY



III. ROLL CALL:

Mrs. Brose - present  
Mr. Caumo - present  
Mr. Hess - absent

Mr. Johnson - present  
Dr. Kelly - present  
Mr. Kolovich - present

Mrs. Popeck - present  
Mr. Rockage - present  
Mr. Hall - present

Administrators Present:

Superintendent  
Solicitor  
Business Manager Elect  
Technology Coordinator

Mr. George  
Ms. Key  
Mrs. Engelman  
Mr. Georgalas

IV. Approve Minutes

Approve the following board meeting minutes:

- Special Board Meeting – May 3, 2021
- Worksession Meeting – May 10, 2021
- Regular Meeting – May 17, 2021

(REF. A.1, A.2 and A.3)

Motion by Mrs. Brose, 2<sup>nd</sup> by Mr. Caumo

Action: Approved 8-0

V. Visitors: Mrs. Lucas – School Nurse, Mrs. Young – Chemistry teacher  
Recognitions:

VI. Committee Appointments and Reports

Committee

Athletics  
Budget/Finance  
Buildings & Grounds  
Education/Technology  
Township Parks/Recreation Committee  
Personnel  
Policy/Contracts  
Transportation

Chair

Mrs. Popeck – Spring Coaches Review  
Mr. Caumo  
Dr. Kelly  
Mrs. Brose  
Mr. Kolovich – June 17 – Community Days  
Mr. Rockage  
Mr. Hess  
Mr. Johnson

Representatives

PSBA  
SHASDA  
WACTC

Mr. Caumo  
Any Board Member  
Mr. Rockage – Attendance down 3%

VII. FINANCE

A. Tax Collectors Report

Approve tax collectors reports

(REF. B)

B. Real Estate Transfer Tax Report  
Accept real estate transfer report (REF. C)

C. Approve Bills  
Administration recommends approval for payment of bills. (REF. D)

**Motion by Mr. Caumo, 2<sup>nd</sup> by Dr. Kelly Action: Approved 8-0**

E. Approval to Close 2020-2021 Books  
Administration requests permission to close the 2020-2021 books as of June 30, 2021, and  
That all bills that arrive and are due by June 30, 2021 be approved for payment provided the Administration reviews the bills and is satisfied the same are just and proper obligations of the school district and provided said expenditures are within the budget;  
That the transfer of funds necessary for the completion of budget expenditures be approved;  
And that the school district auditors be directed to proceed with conducting the necessary financial transactions and audit for the close of the fiscal year 2019-2020;  
And that the action of the Administration be brought to the next regularly scheduled meeting to be spread upon the minutes as information.

**Motion by Mrs. Brose, 2<sup>nd</sup> by Mr. Rockage Action: Approved 8-0**

F. Approval of School District Budget  
Administration recommends approval of the General Fund Budget for the 2021-2022 school year in the amount of \$21,148,085, reflecting a .4806 mill increase and a total millage rate of 13.4710mills, per the School Code, as referenced. (REF. E)

**Motion by Mr. Caumo, 2<sup>nd</sup> by Mrs. Popeck Action: Approved 6-2**

<b>Mrs. Brose - no</b>	<b>Mr. Johnson - no</b>	<b>Mrs. Popeck - yes</b>
<b>Mr. Caumo - yes</b>	<b>Dr. Kelly - yes</b>	<b>Mr. Rockage - yes</b>
<b>Mr. Hess - absent</b>	<b>Mr. Kolovich - yes</b>	<b>Mr. Hall - yes</b>

G. Approval of 2021-2022 Homestead and Farmstead Exclusion Resolution  
Administration recommends approval of the 2021-2022 Homestead and Farmstead Exclusion Resolution, as referenced. (REF. F)

**Motion by Mr. Rockage, 2<sup>nd</sup> by Mr. Kolovich Action: Approved 8-0**

## VIII. OLD BUSINESS

## IX. NEW BUSINESS

### A. PERSONNEL

1. Approval to Accept Retirement Request  
Administration recommends approval to accept the retirement request

of **Janice Hulpa, Allison Aide**, effective June 4, 2021, per her letter dated June 2, 2021, as referenced, and requests permission to post and/or advertise her position. (REF. G)

**Motion by Mr. Kolovich, 2<sup>nd</sup> by Mrs. Brose**

**Action: Approved 8-0**

2. Approval to Accept Retirement Request

Administration recommends approval to accept the retirement request **Mary Kathleen Rae, Custodian**, effective August 4, 2021, per her letter dated June 7, 2021, as referenced, and requests permission to post and/or advertise her position. (REF. H)

**Motion by Mr. Kolovich, 2<sup>nd</sup> by Mr. Caumo**

**Action: Approved 8-0**

3. Approval to Accept Retirement Request

Administration recommends approval to accept the retirement request of **Terry Marth, Maintenance**, effective July 30, 2021, per his letter dated June 18, 2021, as referenced, and requests permission to post and/or advertise his position. (REF. I)

**Motion by Dr. Kelly, 2<sup>nd</sup> by Mr. Rockage**

**Action: Approved 8-0**

4. Approval of Addition to the 2021-2022 Substitute List

Administration recommends approval of the addition of **Nicholle Hollenbach** as substitute aide or cafeteria substitute to the 2021-2022 Substitute List, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that she will not be permitted to commence working in the District unless and until all appropriate clearances are received.

**Motion by Mr. Johnson, 2<sup>nd</sup> by Mr. Kolovich**

**Action: Approved 8-0**

B. CONFERENCE REQUESTS - None submitted

C. FIELD TRIPS AND COMPETITIONS - None submitted

D. FUND RAISERS - None submitted

X. ATHLETICS

A. Approval to Hire Head Golf Coach

Administration recommends approval to appoint **Steven Whitfield** to the position of **Head Golf Coach** for the 2021-2022 school year.

**Motion by Mrs. Popeck, 2<sup>nd</sup> by Mrs. Brose**

**Action: Approved 8-0**

XI. BUILDINGS AND GROUNDS

A. Discussion on Allison Park Baseball Field Parking Lot

XII. EDUCATION

- A. Approval of Outreach Teen and Family Agreement  
Administration recommends approval of the Agreement between **Outreach Teen and Family** and Chartiers-Houston School District, for the 2021-2022 school year, as referenced. (REF. J)

**Motion by Mr. Johnson, 2<sup>nd</sup> by Mr. Caumo** **Action: Approved 8-0**

- B. Approval of Services Agreement  
Administration recommends approval of the 2021-2022 **Services Agreement between Allegheny Intermediate Unit #3 and Chartiers-Houston School District**, as referenced. (REF. K)

**Motion by Mr. Rockage, 2<sup>nd</sup> by Mr. Kolovich** **Action: Approved 8-0**

- C. Approval of District Instructional Team Leaders  
Administration recommends approval of the Elementary and High School **Instructional Team Leaders for 2021-2022**

ELEMENTARY

- K-2 - Wendy Rozsas
- 3-4 - Lindsay Mermon
- 5-6 - Lindsay Hope
- Support Services - Colleen St. Cyr
- Specials - Stacey Michael

HIGH SCHOOL

- Practical and Fine Arts-Mary Spegal
- Language Arts-Erin Gasper
- Mathematics-Missy Novak
- Science/Technology-Stan Block
- Social Studies/Foreign language-Adam Petras
- Special Education-Jen Penak

**Motion by Mr. Caumo, 2<sup>nd</sup> by Mr. Kolovich** **Action: Approved 7-0-1**

- D. Approval of Emergency Instructional Time Template  
Administration recommends approval of the **Emergency Instructional Time Template** for the 2021-2022 school year, as referenced. (REF. L)

**Motion by Mr. Rockage, 2<sup>nd</sup> by Mr. Kolovich** **Action Approved 8-0**

- E. Approval of ATSI Plan  
Administration recommends approval of the **ATSI Plan** for 2021-2022, as referenced. (REF. M)

**Motion by Mrs. Brose, 2<sup>nd</sup> by Mr. Caumo** **Action: Approved 8-0**

**XIII. TRANSPORTATION**

**XIV. BOARD CONCERNS**

- A. Approval of District Solicitor for 2021-2022  
The Board of Education approves the appointment of **Peacock, Keller LLP**, as School District Solicitor for the 2021-2022 school year, effective July 1, 2021, per their letter dated June 15, 2021, as referenced. (REF. N)

**Motion by Dr. Kelly, 2<sup>nd</sup> by Mrs. Popeck** **Action: Approved 8-0**

- B. Approval of Athletic Director for 2021-2022  
Administration recommends approval of the appointment of **Kurt Kesneck and Philip Mary** as **Co-Athletic Directors** for the 2021-2022 school year, per 2019-2024 CHFT Agreement, at a stipend of \$4,251.00 each.

**Motion by Mr. Caumo, 2<sup>nd</sup> by Mrs. Popeck** **Action: Approved 8-0**

- C. Approval to Appoint School Dentist for 2021-2022  
Administration recommends approval to appoint **Dr. Thomas A. Dietrich**, as the **School Dentist** for the 2021-2022 school year, at a cost of \$1,300, per his proposal dated June 25, 2021, as referenced. (REF. O)

**Motion by Mr. Kolovich, 2<sup>nd</sup> by Mrs. Brose** **Action: Approved 8-0**

- D. Approval to Appoint School Physician for 2021-2022  
Administration recommends approval to appoint **Centerville Clinic** as the **School Physician** for the 2021-2022 school year, at a cost of \$10.00 per exam, per their agreement dated April 6, 2021, as referenced. (REF. P)

**Motion by Mrs. Popeck, 2<sup>nd</sup> by Mr. Caumo** **Action: Approved 8-0**

- E. Approval of Appointment of Board Treasurer for 2021-2022  
The Board of Education approves the appointment of **Richard Caumo** as **Board Treasurer** for 2021-2022, beginning on July 1, 2021 and ending on June 30, 2022, with an annual compensation of \$600.00.

**Motion by Mr. Rockage, 2<sup>nd</sup> by Dr. Kelly** **Action: approved 7-0-1**  
**Mr. Caumo - abstained**

- F. Approval of Appointment of Board Secretary  
The Board of Education approves the appointment of **Christopher J. Hess** as **Board Secretary** for a period of four years, beginning on July 1, 2021 and ending on June 30, 2025, with an annual compensation of \$600.00.

**Motion by Mrs. Brose, 2<sup>nd</sup> by Mr. Johnson** **Action: Approved 8-0**  
**Mr. Hess - absent**

- G. Approval to Appoint District Superintendent  
The Board of Education approves the appointment of **Dr. Gary D. Peiffer** as the **Chartiers-Houston School District Superintendent** for a term of three (3) years and approves the attached employment contract, as referenced. (REF. Q)

**Motion by Mrs. Popeck, 2<sup>nd</sup> by Mrs. Brose** **Action: Approved 8-0**

- H. Motion to Acknowledge and Approve Service  
The Board of Education acknowledges and approves **Deborah Engelman's** service to the Chartiers-Houston School District, for a period of eleven (11) workdays prior to July 1, 2021, and in accordance with the previously approved employment contract between the District and Ms. Engelman, to compensate her at her per diem rate, based on her starting salary and work year, for these days.

**Motion by Mr. Johnson, 2<sup>nd</sup> by Mr. Rockage** **Action: Approved 8-0**

- I. Approval of Request for Unpaid Day  
The Board of Education approves the request of **Debra Laverty** for an unpaid day on May 21, 2021, per her request dated May 18, 2021, as referenced. (REF. R)

Motion by Mr. Kolovich, 2<sup>nd</sup> by Mrs. Brose

Action: Approved 8-0

- J. Approval of Request for Unpaid Day  
The Board of Education approves the request of **Vicky Estrada-McKenzie** for an unpaid day on May 10, 2021, per her request dated May 24, 2021, as referenced. (REF. S)

Motion by Mr. Johnson, 2<sup>nd</sup> by Mr. Kolovich

Action: Approved 8-0

- K. Second Reading and Approval of Policy 008  
The Board of Education approves the revisions to **Policy 008, Anti-Nepotism**, as referenced. (REF. T)

Motion by Mr. Rockage, 2<sup>nd</sup> by Mr. Kolovich

Action: Approved 7-1  
Mr. Caumo - No

- L. Second Reading and Approval of Policy 803  
The Board of Education approves the revisions to **Policy 803, Nondiscrimination**, as referenced. (REF. U)

Motion by Mrs. Popeck, 2<sup>nd</sup> by Mrs. Brose

Action: Approved 8-0

**XV. SOLICITOR'S REPORT**

**XVI. SUPERINTENDENT'S REPORT**

**XVII. EXECUTIVE SESSION**

- A. PERSONNEL ISSUES  
BEGIN: 7:08 PM  
END: 7:10 PM

**THE BOARD MADE A MOTION TO APPOINT PHILIP MARY AS ACTING SUPERINTENDENT FROM JULY 1, 2021 – JULY 11, 2021**

2<sup>nd</sup> by Mr. Johnson

Action: Approved 8-0

Motion by Mr. Caumo,

**WORDS OF THANKS AND CONGRATULATIONS FROM MR. HALL AND MR. ROCKAGE TO MR. GEORGE ON HIS RETIREMENT WISHING HIM A HAPPY AND HEALTHY RETIREMENT.**

**MR. GEORGE STATED THAT THE SCHOOL DISTRICT IS GOOD BECAUSE OF THE PEOPLE IN IT.**

**XVIII. ADJOURNMENT**

**MOTION BY DR. KELLY, 2<sup>ND</sup> BY MRS. POPECK TO ADJOURN THE MEETING AT 7:10P.M.**

  
CHRISTOPHER J. HESS