

REFERENCE: A
BOARD APPROVED: 08/16/21

CHARTIERS-HOUSTON SCHOOL DISTRICT

REGULAR BOARD MEETING MINUTES

JULY 28, 2021
6:30 PM

I. CALL TO ORDER AT 6:31p.m.

II. FLAG CEREMONY



III. ROLL CALL:

Mrs. Brose - present
Mr. Caumo - present
Mr. Hess - present

Mr. Johnson - present
Dr. Kelly - present
Mr. Kolovich - present

Mrs. Popeck - present
Mr. Rockage - present
Mr. Hall - present

Administrators Present:

Superintendent
Solicitor
Business Manager
High School Principal
Assistant High School Principal
Elementary Principal
Assistant Elementary Principal

Dr. Peiffer
Ms. Key
Mrs. Engelman
Mr. Mary
Mr. Kesneck
Mr. Lemley
Mrs. Bockstoe

IV. Approve Minutes

Approve the following board meeting minutes:

- Worksession Meeting - June 14, 2021
- Regular Meeting - June 21, 2021

(REF. A.1 and A.2)

Motion by Mrs. Brose, 2nd by Mrs. Popeck

Action: Approved 8-0

V. Visitors: Heather Ferry – CDC Guidelines
Recognitions:

VI. Committee Appointments and Reports

Committee

Athletics
Budget/Finance
Buildings & Grounds
Education/Technology
Township Parks/Recreation Committee
Personnel
Policy/Contracts
Transportation

Chair

Mrs. Popeck
Mr. Caumo
Dr. Kelly
Mrs. Brose
Mr. Kolovich
Mr. Rockage
Mr. Hess
Mr. Johnson

Representatives

PSBA
SHASDA
WACTC

Mr. Caumo
Any Board Member
Mr. Rockage – HVAC teacher resigned –
program is at risk

VII. **FINANCE**

- A. **Tax Collectors Report**
Approve tax collectors reports (REF. B)
- B. **Real Estate Transfer Tax Report**
Accept real estate transfer report (REF. C)
- C. **Approve Bills**
Administration recommends approval for payment of bills. (REF. D)

Motion by Mr. Caumo, 2nd by Mrs. Brose Action: Approved 8-0

VIII. **OLD BUSINESS**

IX. **NEW BUSINESS**

A. **PERSONNEL**

1. **Approval to Fill Vacant Custodian Position**
Administration recommends approval to appoint **Shannon Plants** (*presently 3-11 pm custodian at Allison*) to **7am – 3 pm custodian** at the high school, effective August 16, 2021, and requests permission to post and/or advertise her position.

Motion by Mr. Johnson, 2nd by Mr. Caumo Action: Approved 8-0

2. **Approval to Fill Vacant Maintenance Position**
Administration recommends approval to appoint **Ray Faure** (*presently 11 pm – 7 am custodian at High School*) to **6 am – 2 pm Maintenance position** at the high school, effective August 16, 2021, and requests permission to post and/or advertise his position.

Motion by Mr. Rockage, 2nd by Mrs. Brose Action: Approved 8-0

3. **Approval of Long-term Substitutes**
Administration recommends approval of the following long-term substitutes for the 2021-2022 school year
- High School - **Camerin Ward**
 - Elementary – **Kayla McCormley**

Motion by Mr. Johnson, 2nd by Dr. Kelly Action: Approved 8-0

4. **Approval of New Job Description**
Administration recommends approval of the new job description for Director of Curriculum and Instruction/Student Services K-12, as referenced. (REF. E)

Motion by Mr. Rockage, 2nd by Dr. Kelly Action: Motion to Table till August Meeting

5. **Approval of New Job Description**
Administration recommends approval of the new job description for **Elementary STEAM Teacher/Technology Instructional Coach**, as referenced. (REF. F)

Motion by Mrs. Popeck, 2nd by Mr. Hess Action: Approved 8-0

6. Approval of New Job Description
Administration recommends approval of the new job description for **Accounts Payable/Administrative Assistant**, as referenced and requests permission to post and/or advertise the position. (REF. G)

Motion by Mr. Caumo, 2nd by Mr. Hess

Action: Approved 8-0

7. Approval to Accept Resignation
Administration recommends approval to accept the **resignation** request of **Lisa Elliott, Allison aide**, effective immediately, per her email dated July 27, 2021, as referenced, and requests permission to post and/or advertise her position. (REF. H)

Motion by Mrs. Popeck, 2nd by Mrs. Brose

Action: Approved 8-0

B. CONFERENCE REQUESTS – None submitted

C. FIELD TRIPS AND COMPETITIONS – None submitted

D. FUNDRAISERS

1. C-H Cheer Boosters to sponsor an on-line Mum sale from Wagner's Greenhouse from September 17 – September 24, 2021, Jennifer Shaw, advisor
2. C-H Cheer Boosters to hold a Spaghetti Dinner/Showcase on September 8, 2021, Jennifer Shaw, advisor

X. ATHLETICS

- A. Approval of Request to Operate Concession Stand
Administration recommends approval of the Marching Band Boosters to operate the CH Concession Stand at all home football games and playoff football games for the 2021-2022 Fall Football Season, as referenced. (REF. I)

Motion by Mr. Rockage, 2nd by Mrs. Popeck

Action: Approved 8-0

- B. Approval of Request to Travel
Administration recommends approval of the request for the CH Varsity Softball Team to travel to Myrtle Beach, S. C., from Tuesday, March 22, 2022 through Sunday, March 27, 2022 to participate in spring training games at *The Ripken Experience*, as referenced. (REF. J)

Motion by Mr. Johnson, 2nd by Mr. Hess

Action: Approved 8-0

- C. Approval of Request to Travel
Administration recommends approval of the request for the CH Varsity Baseball Team to travel to Myrtle Beach, S. C., from Tuesday, March 22, 2022 through Sunday, March 27, 2022 to participate in spring training games at *The Ripken Experience*, as referenced. (REF. K)

Motion by Mr. Caumo, 2nd by Mr. Hess

Action: Approved 8-0

XI. BUILDINGS AND GROUNDS

1. Approval of Barrier Protection Systems, Inc. Proposal
Administration recommends approval of the proposal of Barrier Protection Systems, Inc., as referenced. (REF. V)

Motion by Mrs. Brose, 2nd by Mr. Hess

Action: Approved 8-0

XII. EDUCATION

A. Approval of Memorandum of Understanding

Administration recommends approval of the Memorandum of Understanding for the Intermediate Unit 1 2021-2022 Title III Consortium, as referenced.

(REF. L)

Motion by Mrs. Popeck, 2nd by Mrs. Brose

Action: Approved 8-0

C. Approval of Work Order

Administration recommends approval of the Work Order between Crossroads Speech and Hearing, Inc. and Chartiers-Houston School District for the 2021-2022 school year, as referenced.

(REF. M)

Motion by Mr. Caumo, 2nd by Mrs. Popeck

Action: Approved 8-0

XIII. TRANSPORTATION

XIV. BOARD CONCERNS

1. Approval of Amendment to Superintendent's Agreement

The Board of Education approves Amendment to the Agreement for Employment of Superintendent, as referenced.

(REF. N)

Motion by Mr. Rockage, 2nd by Mr. Caumo

Action: Approved 8-0

2. Approval of Agreement

The Board of Education approves the Letter of Agreement between Pressley Ridge and Chartiers-Houston School District, as referenced.

(REF. O)

Motion by Mr. Rockage, 2nd by Mrs. Popeck

Action: Approved 8-0

3. Approval of CCL Technologies Quotation

The Board of Education approves the CCL Technologies quotation for the FreshDesk Ticket System, as referenced.

(REF. P)

Motion by Mr. Caumo, 2nd by Mrs. Brose

Action: Approved 8-0

4. Approval of Request of a Student to Attend Fort Cherry School District

The Board of Education approves the request of a Chartiers-Houston High School student to attend Fort Cherry School District to participate in the Vo-Ag program of study.

(REF. Q)

Motion by Mrs. Popeck, 2nd by Mrs. Brose

Action TABLE UNTIL AUGUST

5. Approval of Request of Three Students to Attend Trinity Area School District

The Board of Education approves the request of three Chartiers-Houston High School students to attend Trinity Area School District to participate in the following programs of study, as referenced.

(REF. R)

- One in Sports Medicine
- Two in Accounting

Motion by Mrs. Popeck, 2nd by Mr. Caumo

Action: Approved 8-0

6. First Reading of the following policies:
- Technology Resources and Acceptable Use (#815)
 - Maintaining Professional Adult/Student Boundaries (#824)
- (REF. S and T)

7. Approval to Purchase
Administration recommends approval to purchase:
- PSBA Policy Services
 - Frontline AESOP, as referenced: (REF. U)

Motion by Mrs. Brose, 2nd by Mr. Hess **Action: Approved 8-0**

8. Approval to Accept ESSER Health and Safety Plan
The Board of Education accepts the ESSER Health and Safety Plan, as referenced.
(REF. W)

Motion by Mrs. Brose, 2nd by Mr. Hess **Action: Approved 8-0**

XV. SOLICITOR'S REPORT

XVI. SUPERINTENDENT'S REPORT

- A. National Math + Science Initiative

XVII. EXECUTIVE SESSION

- A. PERSONNEL ISSUES – ASSESSMENT ITEMS – LITIGATION
IN 7:48 PM
OUT 8:09 PM

XVIII. ADJOURNMENT

MOTION BY MRS. POPECK, 2ND BY MR. HESS TO ADJOURN THE MEETING AT 8:10 P.M.


CHRISTOPHER J. HESS