

**CHARTIERS-HOUSTON SCHOOL DISTRICT**  
**REGULAR BOARD MEETING MINUTES**  
**AUGUST 16, 2021**  
**6:30 PM**

I. CALL TO ORDER AT 6:36 p.m.

II. FLAG CEREMONY



III. ROLL CALL:

**Mrs. Brose - present**  
**Mr. Caumo - present**  
**Mr. Hess - present**

**Mr. Johnson - present**  
**Dr. Kelly - present**  
**Mr. Kolovich - present**

**Mrs. Popeck - present**  
**Mr. Rockage - present**  
**Mr. Hall - present**

Administrators Present:

Superintendent  
Solicitor  
Business Manager  
High School Principal  
Assistant High School Principal  
Assistant Elementary Principal  
Supervisor, Buildings & Grounds  
Technology Coordinator

Dr. Peiffer  
Mrs. Graham  
Mrs. Engelman  
Mr. Mary  
Mr. Kesneck  
Mrs. Bockstoce  
Mr. Simpson  
Mr. Georgalas

IV. Approve Minutes

Approve the following board meeting minutes:

- Worksession Meeting - no meeting
- Regular Meeting - July 28, 2021

(REF. A)

**Motion by Mr. Caumo, 2<sup>nd</sup> by Mrs. Popeck**

**Action: Approved 9-0**

V. Presenters: Cypher & Cypher - 2020 Audit report  
Alisha Henry - Bond Refinancing

Visitors:

Recognitions:

VI. Committee Appointments and Reports

Committee

Athletics

Budget/Finance

Buildings & Grounds

Education/Technology

Township Parks/Recreation Committee

Personnel

Policy/Contracts

Transportation

Representatives

PSBA

SHASDA

WACTC

Chair

Mrs. Popeck - parking issue at Allison-Youth Football tournament

Mr. Caumo

Dr. Kelly

Mrs. Brose

Mr. Kolovich

Mr. Rockage

Mr. Hess - 2 policies to be discussed

Mr. Johnson - Bridge in Houston to be completed by August 19

Mr. Caumo

Any Board Member

Mr. Rockage

**Motion to accept Superintendent’s recommendation that K-6 students and staff wear masks while Covid-19 incident rates are substantially high.**

Tracy Kasperowski – 526 Regent Street – Can mandate option be changed after school starts. Can you seek education for your student elsewhere? We could possibly expand Fusion Flex option. Cleaning process has been updated—hospital grade supplies.

Dave Lutten – 404 Summit Court, Houston, PA –Against masks

Melanie Rush - 206 Summit Circle, Houston, PA – Quoting on percentages, etc.

**Motion by Mr. Caumo, 2<sup>nd</sup> by Mr. Kolovich** **Action: Defeated 4-5**

<b>Mrs. Brose - no</b>	<b>Mr. Johnson - no</b>	<b>Mrs. Popeck - no</b>
<b>Mr. Caumo - yes</b>	<b>Dr. Kelly - yes</b>	<b>Mr. Rockage - yes</b>
<b>Mr. Hess - no</b>	<b>Mr. Kolovich - yes</b>	<b>Mr. Hall - no</b>

**VII. FINANCE**

A. Tax Collectors Report  
Approve tax collectors reports (REF. B)

B. Real Estate Transfer Tax Report  
Accept real estate transfer report (REF. C)

C. Approve Bills  
Administration recommends approval for payment of bills. (REF. D)

**Motion by Mrs. Brose, 2<sup>nd</sup> by Mr. Caumo** **Action: Approved 9-0**

D. Approval of Harris School Solutions Proposal  
Administration recommends approval of the Harris School Solutions proposal to correct general ledger account codes, in the amount of \$1,250.00, as referenced. (REF. E)

**Motion by Mr. Hall, 2<sup>nd</sup> by Mrs. Popeck** **Action: Approved 9-0**

E. Approval of Diligent Corporation Proposal  
The Board of Education approves the Agreement with Diligent Corporation for purchase of the BoardDocs, as referenced. (REF. F)

**Motion by Mr. Popeck,, 2<sup>nd</sup> by Mrs. Brose** **Action: Approved 8-1**

F. Approval of Arbiter Pay  
Administration recommends approval of Arbiter Pay for the 2021-2022 school year, at a yearly fee of approximately \$500.00.

**Motion by Mrs. Popeck, 2<sup>nd</sup> by Mr. Kolovich** **Action: Approved 9-0**

G. Approval to Appoint Bond Underwriter  
Administration recommends approval to appoint Ms. Alisha Henry, PNC Financial as bond underwriter authorizing the refinancing of the 2012 and 2013 bonds.

**Motion by Mr. Caumo, 2<sup>nd</sup> by Mr. Hess** **Action: Approved 9-0**

H. Approval to Appoint Bond Counsel

The Board of School Directors of Chartiers-Houston School District (the "School District") has determined that it is in its best financial interest to consider the issuance of its General Obligation Bonds, Series of 2021 (the "2021 Bonds") for the purpose of refunding all or a portion of the School District's outstanding General Obligation Bonds, Series of 2012 and General Obligation Bonds, Series of 2013. The School District does hereby appoint, and authorize the School District's Administration to work with, Dinsmore & Shohl LLP, as Bond Counsel, with respect to the 2021 Bonds and authorizes Dinsmore & Shohl LLP to take such actions as may be required to prepare the proceeding for the approving of the 2021 Bonds as required by the Local Government Unit Debt Act (including, specifically, the publishing of required notices).

**Motion by Mr. Caumo, 2<sup>nd</sup> by Mr. Rockage**

**Action: Approved 9-0**

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. PERSONNEL

1. Approval of the following additions to the 2021-2022 Substitute List  
Administration recommends approval of the following additions to the 2021-2022 Substitute List, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that they will not be permitted to commence working in the District unless and until all appropriate clearances are received:

- Geraldine Coffield – substitute custodian, cafeteria, aide
- Daniel Thomas – substitute custodian
- Christine Dorish – substitute aide
- Diana St. Cyr – substitute aide
- Alisha Thompson – substitute aide
- Rebecca McGovern – substitute K-6 teacher
- Michael Gitzen – substitute Health and Physical Education
- Ryan T. McGahagan- substitute Health and Physical Education
- Danielle Mullins – substitute aide
- Virginia Andredas – substitute aide

**Motion by Mr. Johnson, 2<sup>nd</sup> by Mrs. Brose**

**Action: Approved 9-0**

2. Approval of the 2021-2022 Substitute List  
Administration recommends approval of the 2021-2022 Substitute, as referenced, *with the addition of the substitutes approved in A. 1, above.*

(REF. G)

**Action: Duplicate – Approved: last month**

3. Approval of the Employee Assistance Program  
Administration recommends approval of the Employee Assistance Program for 2021-2022, which begins August 1, 2021 and ends July 31, 2022, at a cost of \$2,944, based on an employee count of 141 and a yearly charge of \$20.88 per employee, as referenced. (REF. H)

**Motion by Mrs. Popeck, 2<sup>nd</sup> by Mrs. Brose**

**Action: Approved 9-0**

B. **CONFERENCE REQUESTS** – None submitted

C. **FIELD TRIPS AND COMPETITIONS** – None submitted

D. **FUNDRAISERS**

1. CH Touchdown Boosters with Cheerleading Team to sell tickets from August 10 to September 6, 2021, to a Corn Hole Tournament to be held on September 6 from 12:00 noon – 4:00 pm, Terry Fetsko, advisor

X. **ATHLETICS**

A. **Approval of Sports Coaches**

Administration recommends approval of the following coaches for the Fall 2021 season, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that they will not be permitted to commence working in the District unless and until all appropriate clearances are received.

Sport	Coach
FOOTBALL, Head Varsity	Terry Fetsko
FOOTBALL, 1st Assistant	Rusty Springer
FOOTBALL, Assistant	Bob Mele
FOOTBALL, Assistant	Jim Morris
FOOTBALL, Volunteer Varsity	Shane Liechty
FOOTBALL, Volunteer Varsity	Kevin Vonscio
FOOTBALL, Volunteer Varsity	Jim Mele
FOOTBALL, Volunteer Varsity	TJ Johnston
FOOTBALL, Volunteer Varsity	Kaleb Susko
FOOTBALL, Volunteer Varsity	Spencer Terling
FOOTBALL, Head 7/8	Frank Eric Williamson
FOOTBALL, Assistant 7/8	Trey Lober
FOOTBALL, Volunteer 7/8 Assistant	Pat Walsh
CROSS COUNTRY, Coordinator	Justin Gavazzi
CROSS COUNTRY, Volunteer Asst	Bryan Hanrahan
GOLF, Head Coach	Steve Whitfield
SOCCER, Boys Head Varsity	Alex Nikolopoulos
SOCCER, Boys Assistant Varsity	Al Gestiehr
SOCCER, Boys 7/8 Coach	Jeff Dittmer
SOCCER, Girls Head Varsity	Bob Acor
SOCCER, Girls Assistant Varsity	Todd James
SOCCER, Girls Volunteer Varsity	Chris Hess
VOLLEYBALL, Head Varsity	Carrie Hansberry
VOLLEYBALL, Assistant	
SOFTBALL, 7/8 Head Coach	Dan Alderson
SOFTBALL, 7/8 Assistant	Tricia Alderson
SOFTBALL, 7/8 Volunteer	Tiffany Gray
SOFTBALL, 7/8 Volunteer	Richard Hunter
CHEERLEADING, Head Varsity	Jennifer Shaw
CHEERLEADING, Asst. Varsity	Haley Steere
CHEERLEADING, Head JH	Kelly Wagner

Motion by Mr. Rockage, 2<sup>nd</sup> by Mr. Kolovich

Action: Approved 9-0

XI. **BUILDINGS AND GROUNDS**

**XII. EDUCATION**

A. Approval of Agreement

Administration recommends approval of the Agreement between The Watson Institute and Chartiers-Houston School District for the 2021-2022 school year, as referenced. (REF. I)

**Motion by Mr. Caumo, 2<sup>nd</sup> by Mrs. Brose**

**Action: Approved 9-0**

B. Approval of Agreement

Administration recommends approval of the Agreement between Southwood Psychiatric Hospital and Chartiers-Houston School District and, as referenced. (REF. J)

**Motion by Mr. Kolovich, 2<sup>nd</sup> by Mr. Rockage**

**Action: Approved 9-0**

C. Approval of High School and Elementary Student Handbooks

Administration recommends approval of the changes to the 2021-2022 High School and Elementary Handbooks, as referenced. (REF. K)

**Motion by Mrs. Brose, 2<sup>nd</sup> by Mrs. Popeck**

**Action: Approved 9-0**

**XIII. TRANSPORTATION**

1. Approval of Bus Drivers

Administration recommends approval of the Bus Drivers for 2021-2022, as referenced. (REF. L)

**Motion by Mr. Johnson, 2<sup>nd</sup> by Mr. Rockage**

**Action: Approved 9-0**

2. Approval of Bus Routes

Administration recommends approval of the Bus Routes for 2021-2022, as referenced. (REF. M)

**Motion by Mr. Kolovich, 2<sup>nd</sup> by Mr. Rockage**

**Action: Approved 9-0**

**XIV. BOARD CONCERNS**

1. Approval for a Student to Attend Fort Cherry School District

The Board of Education approves the request of a Chartiers-Houston High School student to attend Fort Cherry School District to participate in their Vocational-Agriculture program of study. (No transportation provided)

**Motion by Mr. Caumo, 2<sup>nd</sup> by Dr. Kelly**

**Action: Approved 8-1**

Mr. Rockage abstained

2. Approval of National Math and Science Initiative

The Board of Education approves participation in the National Math and Science Initiative, as referenced. (REF. N)

**Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_**

**Action: Table until September Meeting**

3. Approval of Revised Organizational Chart

The Board of Education approves the revised Organizational Chart, as referenced. (REF. O)

**Motion by Mr. Rockage, 2<sup>nd</sup> by Mr. Hess**

**Action: Approved 9-0**

4. Approval to Join Washington County Chamber of Commerce  
The Board of Education approves Chartiers-Houston School District joining the Washington County Chamber of Commerce at an annual cost of \$723.

**Motion by Mrs. Popeck, 2<sup>nd</sup> by Mrs. Brose**

**Action: Approved 9-0**

5. Approval to Authorize Peacock Keller, LLP to File Tax Assessment Appeals  
The Board of Education authorize the law firm of Peacock Keller, LLP to file tax assessment appeals for the 2022 tax year to the Board of Assessment Appeals, Washington County, for the following tax parcel numbers:

170005000000407	1700150600003200	1700160801000500	1700170605001100
1700050500000200	1700150600004300	1700160801002600	1700170605001401
1700050500001100	1700150600005100	1700160806001900	1700170700005400
1700050500002100	1700150600005900	1700160904001800	1700180200000203
1700060000000301	1700150600007500	1700161100000112	1700180200000207
1700060000000305	1700150600011000	1700161100002200	1700180500000102
1700060100002701	1700150600011800	1700161300000400	1700180600000300
1700060200000600	1700160000001600	1700161300001400	1700180600000500
1700060302000103	1700160102004600	1700161400000500	1700180600000600
1700060308000700	1700160104002600	1700161400003100	1700190101000800
1700070000004603	1700160104003300	1700161600002800	1700190102000100
1700070102001700	1700160302002200	1700170000001406	1700190205000700
1700110100000600	1700160701000300	1700170000001407	3600080001000900
1700110100000900	1700160701002600	1700170000001408	3600090002000900
1700140001000104	1700160701002700	1700170102001300	3600100003002600
1700150600000200	1700160702000200	1700170502000100	
1700150600000500	1700160704002700	1700170502000101	

**Motion by Mr. Caumo, 2<sup>nd</sup> by Mr. Hess**

**Action: Approved 9-0**

6. Approval of New Administrative Position  
The Board of Education approves the creation of an administrative position (Act 93 Plan) titled Coordinator of Special Education, and to approve the transfer of Nicole Bockstoce to that position, in a transition timeframe determined by the Superintendent. In this position, Mrs. Bockstoce's salary shall be \$82,900, prorated for the 2021-2022 school year.

**Motion by Mr. Rockage, 2<sup>nd</sup> by Dr. Kelly**

**Action: Approved 9-0**

**Mrs. Brose - yes**

**Mr. Johnson - yes**

**Mrs. Popeck - yes**

**Mr. Caumo - yes**

**Dr. Kelly - yes**

**Mr. Rockage - yes**

**Mr. Hess - yes**

**Mr. Kolovich - yes**

**Mr. Hall - yes**

7. Approval to Post Assistant Elementary Principal Position

The Board of Education approves posting and advertising, if necessary, for an Assistant Elementary Principal.

**Motion by Mrs. Popeck, 2<sup>nd</sup> by Mr. Johnson**

**Action: Approved 9-0**

8. Motion to approve the Superintendent's recommendation to require students and staff at Allison Elementary School to wear masks in case Covid incidence rates in Washington County are substantial or high.

**Motion by Mr. Caumo, 2<sup>nd</sup> by Dr. Kelly**

**Action: Motion fails  
Vote of 4-5**

Mrs. Brose - no  
Mr. Caumo - yes  
Mr. Hess - no

Mr. Johnson - no  
Dr. Kelly - yes  
Mr. Kolovich - yes

Mrs. Popeck - no  
Mr. Rockage - yes  
Mr. Hall - no

XV. **SOLICITOR'S REPORT**

XVI. **SUPERINTENDENT'S REPORT**

XVII. **EXECUTIVE SESSION**

A. PERSONNEL ISSUES

XVIII. **ADIJOURNMENT**

MOTION BY MRS. BROSE<sup>2ND</sup> BY MRS. POPECK TO ADJOURN THE MEETING AT 8:32P.M.

  
\_\_\_\_\_  
CHRISTOPHER J. HESS