

**CHARTIERS-HOUSTON SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
SEPTEMBER 20, 2021
6:30 PM**

I. **CALL TO ORDER AT 6:30 p.m.**

II. **FLAG CEREMONY**



III. **ROLL CALL:**

**Mrs. Brose - present
Mr. Caumo - present
Mr. Hess - present**

**Mr. Johnson - present
Dr. Kelly - present
Mr. Kolovich - present**

**Mrs. Popeck - present
Mr. Rockage - present
Mr. Hall - present**

Administrators Present:

**Superintendent
Solicitor
Business Manager
Assistant High School Principal
Elementary Principal
Technology Coordinator**

**Dr. Peiffer
Mrs. Graham
Mrs. Engelman (on phone)
Mr. Kesneck
Mr. Lemley
Mr. Georgalas**

IV. **Approve Minutes**

Approve the following board meeting minutes:

- **Worksession Meeting - August 9, 2021**
- **Regular Meeting - August 16, 2021**

(REF. A.1 and A.2)

Motion by Mrs. Brose, 2nd by Mr. Caumo

Action: Approved 9-0

V. **Visitors: Recording not clear, names garbled, suggest sign in sheet)**

- **Pam Fawcett, Trailer 8, 2200 Henderson Avenue, Washington, PA**
- **John Roche , 472 McClane Farm Road, Washington, PA**
- **Ryan Jenny, 425 Allison Avenue Ext., Houston, PA**
- **Deanna Ewack, 244 North Main Street, Houston, PA**
- **Jordan Ewack, 244 North Main Street, Houston, PA**
- **Pam Fawcett (again) 2200 Henderson Avenue, Washington, PA**

Recognitions: None

VI. **Committee Appointments and Reports**

Committee

**Athletics
Budget/Finance
Buildings & Grounds
Education/Technology
Township Parks/Recreation Committee
Personnel
Policy/Contracts
Transportation**

Chair

**Mrs. Popeck
Mr. Caumo
Dr. Kelly
Mrs. Brose
Mr. Kolovich
Mr. Rockage
Mr. Hess
Mr. Johnson – fire drills – twice a year**

Representatives

PSBA
SHASDA
WACTC

Mr. Caumo
Any Board Member
Mr. Rockage - Still looking for instructor

VII. FINANCE

A. Tax Collectors Report

Approve tax collectors reports (REF. B)

B. Real Estate Transfer Tax Report

Accept real estate transfer report (REF. C)

C. Approve Bills

Administration recommends approval for payment of bills. (REF. D)

Motion by Mr. Caumo, 2nd by Mr. Hess

Action: Approved 8-0

D. Approval to Pay Community Library Utilities

Administration recommends approval to pay the electricity, gas, water, and sewage utilities of the Community Library, at an annual cost not to exceed \$12,000.00.

Motion by Mr. Hess, 2nd by Mr. Kolovich

Action: Approved 8-0

E. Approval of Banking and Treasury Management Services Proposal

Administration recommends approval of the Proposal for Banking and Treasury Management Services of First National Bank, effective October 1, 2021, as referenced. (REF. E)

Motion by Mr. Caumo, 2nd by Mr. Johnson

Action: Approved 8-0

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. PERSONNEL

1. Approval of Additions to the 2021-2022 Substitute List

Administration recommends approval of the following additions to the 2021-2022 Substitute List, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that they will not be permitted to commence working in the District unless and until all appropriate clearances are received:

- Kerry Knight – substitute aide
- Traci Stoneking – substitute aide

Motion by Mr. Johnson, 2nd by Mrs. Brose

Action: Approved 8-0

2. Approval to Hire

Administration recommends approval to hire Julie Albright to the position of Confidential Secretary to the Business Manager, effective October 1, 2021, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that she will not be permitted to commence working in the District unless and until all appropriate clearances are received.

Deferred action until after Executive Session.

Mr. Hall left during parent discussions. Mr. Hess left during Executive Session

Motion by Mr. Caumo, 2nd by Mrs. Popeck

Action: Approved 7-0

Mrs. Brose - yes

Mr. Johnson - yes

Mrs. Popeck - yes

Mr. Caumo - yes

Dr. Kelly - yes

Mr. Rockage - yes

Mr. Hess - absent

Mr. Kolovich - yes

Mr. Hall - absent

B. CONFERENCE REQUESTS

1. Georgann Matisse to *Changing How We Feel by Changing How We Think* at Hilton Garden Inn Pittsburgh/South Pointe on October 27, 2021

| | | |
|---------------------|----------------|----------|
| Costs: Registration | \$79.00 | 2120-580 |
| Meals | <u>\$10.00</u> | 2120-580 |
| Total | \$89.00 | |

2. Nicole Bockstoece to *Pennsylvania Fellowship Program for Special Education Leaders – Cohort 12* (virtual and at Hershey Lodge) on September 29-30, October 27-28, December 15-16, 2021 and January 13, 2022 (virtual) and *March 1, 2, 2-4, April 13, May 16-17, and summer 2022 TBA in person at Hershey Lodge*

| | |
|---------------------|----------|
| Costs: Registration | \$415.00 |
| Meals | TBD |
| Lodging | TBD |
| Mileage/Tolls | TBD |

C. FIELD TRIPS AND COMPETITIONS

1. Elementary Gifted Support (8 students) to *Exploring Science at Mingo Park* on October 13, 2021, accompanied by Cathy Smith

| | | |
|--------|----------------|------------|
| Costs: | Transportation | School Van |
|--------|----------------|------------|

D. FUNDRAISERS – None submitted

X. ATHLETICS

A. Approval of Sports Coach

Administration recommends approval of the appointment of Eric Houghton as Volunteer Assistant Boys Soccer Coach, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that he will not be permitted to commence working in the District unless and until all appropriate clearances are received.

Motion by Mrs. Brose, 2nd by Mr. Hess

Action: Approved 8-0

XI. BUILDINGS AND GROUNDS

1. Approval of Agreement

Administration recommends approval of the Agreement with Intertech to install key system access on three exterior doors, update software and install video intercom system at the administration offices, as referenced. (REF. F)

Motion by Mr. Caumo, 2nd by Mrs. Brose

Action: Approved 8-0

Administration to follow up on which doors are affected.

XII. EDUCATION

EDUCATION COMMITTEE MEETING – OCTOBER 11, 2021 AT 5:30 PM

XIII. TRANSPORTATION

1. Approval of Memorandum of Understanding

Administration recommends approval of the Memorandum of Understanding between Chartiers-Houston School District and Washington County Children and Youth Services (*Transportation Procedures Agreement*), as referenced. (REF. G)

Motion by Mr. Hess, 2nd by Mrs. Brose

Action: Approved 8-0

XIV. BOARD CONCERNS

1. Authorization of Tax Assessment Attorney

The Board of Education authorizes Todd Pappasergi, Esquire, to represent the district in the tax assessment appeals filed by the Pennsylvania Trolley Museum, Inc., at his hourly rate of \$175.00/hour.

Motion by Dr. Kelly, 2nd by Mr. Hess

Action: Approved 8-0

2. Approval of Resolution

The Board of Education approves the Resolution giving authority to the Superintendent and Business Manager to enter into a consortium contract with Intermediate Unit #1 for the purchase of electricity supply for the District, as referenced. (REF. H)

Motion by Mr. Caumo, 2nd by Mrs. Popeck

Action: Approved 8-0

3. Approval of Health Sabbatical Leave

The Board of Education approves the request of Mary Spegal for a Restoration of Health Sabbatical Leave of Absence, effective August 23, 2021 and ending on January 13, 2022 (as determined by the school calendar and weather), in accordance with the CHFT Contract, the School Code and the District's Sabbatical Leave Regulations, as referenced. (REF. I)

Motion by 2nd by Mrs. Brose, 2nd Mr. Hess

Action: Approved 8-0

4. Second Reading Approval of School Board Policies

The Board of Education approves the following Board Policies, as referenced: (REF. J and K)

- No. 816 – Technology Resources and Acceptable Use
- No. 824 – Maintaining Professional Adult/Student Boundaries

Motion by Mr. Hess, 2nd by Mrs. Popeck

Action: Approved 8-0

XV. SOLICITOR'S REPORT

XVI. SUPERINTENDENT'S REPORT

A. Notice of Attainment of Tenure

- Katlyn Gordon
- Tia Moore
- Ryan Hyland
- August Mizia

XVII. EXECUTIVE SESSION

A. PERSONNEL ISSUES

Begin: 7:56

End: 8:19 Action on Personnel, Item 2

XVIII. ADJOURNMENT

MOTION BY MR. JOHNSON, 2ND BY DR. KELLY, TO ADJOURN THE MEETING AT 8:22 P.M.



CHRISTOPHER J. HESS