

**CHARTIERS-HOUSTON SCHOOL DISTRICT**  
**WORKSESSION MINUTES**  
**OCTOBER 8, 2018**  
**7:30 P.M.**

I. CALL TO ORDER AT 7:30 P.M.

II. ROLL CALL:

Mrs. Brose - present  
Mr. Caumo - present  
Mr. Hess - present

Dr. Kelly - present  
Mr. Kolovich - present  
Mr. Politan present

Mrs. Popeck - present  
Mr. Rockage - present  
Mr. Hall - present

**ALSO PRESENT:**

Superintendent  
Solicitor  
Business Manager  
Assistant High School Principal  
Elementary Principal

Mr. George  
Mrs. Key  
Mr. Bennett  
Mr. Kesneck  
Mrs. Caruso

- (a) VISITORS: NEXT WEEK – PHILIP WEAVER – PRESENTATION TO THE DISTRICT OF A PAINTING BY MR. BOAK OF THE OLD ADMINISTRATION BUILDING  
RECOGNITIONS: NEXT WEEK – PSBA RECOGNITION OF MR. ROCKAGE

III. WORKSESSION

A. FINANCE

1. Update on the State audit for the period July 1, 2013 – June 30, 2017.
2. Discussion on Second Amendment to Intermediate Unit 1 Health Insurance Consortium Trust Agreement

B. PERSONNEL

1. Approval to Hire Central Office Secretary  
Administration recommends approval to hire **Amy Roberts** to the position of Central Office Secretary, per the CHESPA Agreement, effective October 9, 2018, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that she will not be permitted to commence working in the District unless and until all appropriate clearances are received.

Motion by Mr. Rockage, 2<sup>nd</sup> by Mr. Caumo

Action: Approved 9-0

2. Approval of the Club/Activity Sponsors for 2018-2019  
Administration recommends approval of the Club/Activity Sponsors for the 2018-2019 school year, as referenced. (REF.A)

Motion by Mr. Kolovich, 2<sup>nd</sup> by Mr. Rockage

Action: Approved 9-0

3. Approval of Additions to the 2018-2019 Substitute List  
 Administration recommends approval of the following additions to the 2018-2019 Substitute List, effective October 9, 2018, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that they will not be permitted to commence working in the District unless and until all appropriate clearances are received:
- Audrey Snedeker – substitute aide

Motion by Mr. Caumo, 2<sup>nd</sup> by Mrs. Brose

Action: Approved 9-0

C. CONFERENCE REQUESTS

- Rachel McBride to NMSI 2-Day Fall Training at Keystone Oaks High School on October 26 and 27, 2018  
 Costs: Substitute \$100.00 2270-122
- Sean McNally to Integrated Learning Conference at State College, PA on November 14-16, 2018  
 Costs: Registration \$185.00 2270-580  
 Lodging \$160.58 2270-580  
 Mileage/Parking/Tolls \$188.00 2270-580  
 Total \$533.58
- Lynn Lacey to NMSI 2-day Fall Training at Golder College Prep, Chicago, IL on November 9 and 10, 2018 *NMSI will pay for airfare, lodging and car rental.*  
 Costs: Substitute \$100.00 2270-122
- Tricia Alderson and Dan Alderson to 2019 Pennsylvania Baseball and Softball Coaches Clinic at Double Tree by Hilton Greentree, Pittsburgh, PA on January 11 and 12, 2019  
 Costs: Registration \$180.00 3250-580  
 Meals \$200.00 3250-580  
 Substitute \$200.00 3250-122  
 Total \$580.00
- Rich Fersch to Three Rivers Educational Technology Conference – Technology and the Future of Work at Baldwin High School on November 6, 2018  
 Costs: Registration \$ 99.00 2270-580
- Carol Kee and Caroline Kline to PSSA Open Ended Math (6-8) at IU#1 on October 9, 2018  
 Costs: Registration \$ 50.00 2270-580  
 Substitute \$200.00 2270-122  
 Total \$250.00

D. FIELD TRIPS/COMPETITIONS

- Chorus (2 students) to PMEA Honors Choir at Baldwin High School on October 26-27, 2018, accompanied by Nancy McGill  
 Costs: Registration \$120.00 1110-599  
 Transportation School van No Charge  
 Substitute \$100.00 1110-122  
 Total \$220.00

2. CH Touchdown Boosters Club/Varsity and 7<sup>th</sup>/8<sup>th</sup> Grade Football Teams (58 students) to Dinner at the Rock and Urban Assault Paintball on November 18, 2018, accompanied by Terry Fetsko, Rusty Springer, Jim Morris, Dave Rullo, Mike Macarelli, Bob Mele, Jim Mele, Kevin Vonscio, Adam Petras, Eric Williamson, Dan Lis, and Matt Dady  

Costs: Registration	\$1,800.00	Paid by Booster Club
Transportation	School Vans	No Charge
  
3. College in High School Chemistry (8 students) 1<sup>st</sup> Lab Session at University of Pittsburgh/Chevron Chemistry Building on November 19, 2018, accompanied by Tammy Young *Transportation arranged with Wash High*  

Costs: Substitute	\$100.00	1110-122
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4. Mu Alpha Theta-Mathletes (40 students) to Mathletes Competition at Trinity High School on November 19, 2018, accompanied by Lynn Lacey  

Costs: Transportation	\$164.00	1110-599
Substitute	<u>\$ 60.00</u>	1110-122
Total	\$224.00	
  
5. Mu Alpha Theta-Mathletes (40 students) to Mathletes Competition at McGuffey High School on December 10, 2018, accompanied by Lynn Lacey  

Costs: Transportation	\$197.00	1110-599
Substitute	<u>\$ 60.00</u>	1110-122
Total	\$257.00	
  
6. Mu Alpha Theta-Mathletes (40 students) to Mathletes Competition at Washington High School on January 7, 2019, accompanied by Lynn Lacey  

Costs: Transportation	\$164.00	1110-599
Substitute	<u>\$ 60.00</u>	1110-122
Total	\$224.00	
  
7. Mu Alpha Theta-Mathletes (40 students) to Mathletes Competition at Trinity High School on March 4, 2019, accompanied by Lynn Lacey  

Costs: Transportation	\$164.00	1110-599
Substitute	<u>\$ 60.00</u>	1110-122
Total	\$224.00	
  
8. 7<sup>th</sup>/8<sup>th</sup> Grade Gifted Students (9) to History Bowl at Heinz History Center on October 18, 2018, accompanied by Cathy Smith  

Costs: Registration	\$45.00	1243-599
Transportation	School Van	No Charge
Parking	<u>\$10.00</u>	1243-599
Total	\$55.00	
  
9. High School Gifted Students (9) to High School Engineering Day at Carnegie Mellon University on October 19, 2018, accompanied by Cathy Smith  

Costs: Transportation	School van	No Charge
Parking	\$15.00	1243-599

10. Primary Gifted Students (5) to Primary Gifted STEM Challenge at McGuffey High School on October 30, 2018, accompanied by Cathy Smith  
Costs: Transportation            School Van            No Charge
  
11. School Counseling Dept. – 11<sup>th</sup> grade (85 students) to NACAC National College Fair, Lawrence Convention Center, Pittsburgh, PA on February 7, 2019, accompanied by Sean McNally and one other  
Costs: Transportation            \$570.00            2120-599
  
12. Fifth and Sixth Grade Gifted Students to Fifth and Sixth Grade Calculus Math Competition at Duquesne University on November 7, 2018, accompanied by Cathy Smith  
Cost: Registration            \$ 25.00            1243-599  
Transportation            School Van            No Charge
  
13. AP US History (12 students) to Gettysburg on November 9-11, 2018, accompanied by Suzanne Ashmore and Kurt Kesneck – **Overnight Stay**  
Costs: Transportation            2 School Vans            No Charge  
Substitute            \$100.00            1110-122  
Gas/Tolls            \$150.00            1110-599  
Total            \$250.00

**Motion by Mr. Caumo, 2<sup>nd</sup> by Mr. Hess**

**Action: Approved 9-0**

14. FBLA (12 students) to FBLA State Leadership Workshop, Kalahari Resort, Pocono Manor, PA on November 3-5, 2018, accompanied by Lonni Potts – **Overnight Stay**  
Costs: Transportation            Charter Bus            No Charge  
Substitute            \$100.00            1360-122

**Motion by Mr. Caumo, 2<sup>nd</sup> by Mr. Rockage**

**Action: Approved 9-0**

15. Discussion on request for CH Marching Band to be permitted to travel to King's Island, in Mason, OH, from May 17-19, 2018  
**On next week's agenda for approval**

**E. FUND RAISERS**

1. Marching Band to sell Countryside Deli Pies from October 19 - November 2, 2018, Robert Smokovich, sponsor
  
2. Marching Band to sell Hoagies/Pizza Kits from October 10-17, 2018, Robert Smokovich, sponsor
  
3. CH Fly Fishers Club to sell Hershey candy bars from October 15-26, 2018, Stan Block, sponsor
  
4. Musical to sell pop and snacks during lunches, from October 29 - November 9, 2018, Nancy McGill, sponsor
  
5. Musical to sell tickets to Talent Showcase on November 1, 2018, Nancy McGill, sponsor

6. FBLA to sell water, Gatorade and snacks at Jr./Sr. High home track meets, (March-May, 2019), Lonni Potts, sponsor
7. LEO Club to sell tickets to a Lip Sync Battle on November 6, 2018, Suzanne Ashmore, sponsor

F. **ATHLETICS**

G. **BUILDINGS AND GROUNDS**

**Recommendation to hire custodian on next week's agenda.**

H. **EDUCATION**

1. McKinney-Vento Audit
2. PCCD Grant
3. PDE Grant – no one in Washington Co received the equipment grant
4. Open House attendance – Allison – 1700, High School 120
5. Holiday (Halloween) activities – procedure has changed.  
No costumes, no parades. Emphasis on education.

I. **TRANSPORTATION**

IV. **BOARD CONCERNS**

- A. Discussion of approval of the revisions to the following Board policies:
- Policy No. 206-A – Student Classifications for Educational Entitlement
  - Policy No. 289 – Homeless Children and Youths and Children in Foster Care

**On next week's agenda for approval**

V. **SOLICITOR'S REPORT**

VI. **EXECUTIVE SESSION**

- A. **PERSONNEL MATTERS**  
BEGIN: 7:57 PM  
END: 8:02 PM

VII. **ADJOURNMENT**

**MOTION BY MR. KOLOVICH, 2<sup>ND</sup> BY DR. KELLY, TO ADJOURN THE MEETING AT 8:02 P.M.**