

CHARTIERS-HOUSTON SCHOOL DISTRICT
WORKSESSION MINUTES
SEPTEMBER 10, 2018
7:30 P.M.

I. CALL TO ORDER AT 7:30P.M.

II. ROLL CALL:

Mrs. Brose - absent
Mr. Caumo - present
Mr. Hess - present

Dr. Kelly - present
Mr. Kolovich - absent
Mr. Politan - present

Mrs. Popeck - present
Mr. Rockage - present
Mr. Hall - present

ALSO PRESENT:

Superintendent
Solicitor
Business Manager
High School Principal
Elementary Principal

Mr. George
Mrs. Key
Mr. Bennett
Mr. Mary
Mrs. Caruso

(a) VISITORS:
RECOGNITIONS:

III. WORKSESSION

A. FINANCE

1. Update on the State audit for the period July 1, 2013 - June 30, 2017.
Moving along slowly.
2. Alisha Henry from Janney Montgomery Scott and Lisa Chiesa from Clark Hill, PLC, will be here next Monday, September 17th to finalize the paper work for the General Obligation Bond for the financing of improvements at the high school. Artificial turf, track, boiler system and other miscellaneous - **Interest rates have held steady. Our Standard and Poors rating - A+ rating.**

B. PERSONNEL

1. Approval to Hire Cafeteria Worker
Administration recommends approval to hire **Corrine Spadaro** to the position of **Cafeteria General Worker**, per the CHESPA Agreement, effective September 11, 2018, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that she will not be permitted to commence working in the District unless and until all appropriate clearances are received.

Motion by Mr. Rockage, 2nd by Mr. Caumo

Action: Approved 7-0

2. Approval to Hire Information Management Systems
Administration recommends approval to hire **Tanya Amon** to the position of **Information Management Systems**, effective September 11, 2018, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that she will not be permitted to commence working in the District unless and until all appropriate clearances are received.

Motion by Mr. Rockage, 2nd by Dr. Kelly

Action: Approved 7-0

3. Approval of Job Description – Central Office Secretary
Administration recommends approval of the job description for **Central Office Secretary**, as referenced. (REF. A)

Motion by Mr. Caumo, 2nd by Dr. Kelly

Action: Approved 7-0

4. Approval of Additions to the 2018-2019 Substitute List
Administration recommends approval of the following additions to the 2018-2019 Substitute List, effective September 11, 2018, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that they will not be permitted to commence working in the District unless and until all appropriate clearances are received:
- Amy Beck – substitute Elementary K-6 Teacher
 - Camerin Ward – Substitute Social Studies Teacher
 - Jillian Smith – Substitute Aide
 - Ralph Littleton – Substitute Custodian

Motion by Mr. Rockage, 2nd by Mr. Hess

Action: Approved 7-0

C. CONFERENCE REQUESTS

1. Joseph Lemley to Principal Leadership Workshop Series 2018-2019, location to be announced, on October 16 and December 6, 2018 and February and May, 2019 dates to be determined.
- | | | |
|-----------------------|-----------------|------------------------|
| Costs: Registration | \$500.00 | 2380-580 |
| Meals | Included | |
| Mileage/Tolls/Parking | <u>\$130.80</u> | Final to be determined |
| Total | \$630.80 | Approximate |
2. Andrew Manion to CHS Physics Annual Meeting at the University of Pittsburgh on October 12, 2018
- | | | |
|------------------------------|----------|----------|
| Costs: Mileage/Tolls/Parking | \$ 10.00 | 2270-580 |
|------------------------------|----------|----------|
3. Lonni Potts to College in High School Annual meeting at the University of Pittsburgh on October 19, 2018
- | | | |
|------------------------------|-----------------|----------|
| Costs: Mileage/Tolls/Parking | \$ 38.34 | 2270-580 |
| Substitute | <u>\$ 85.00</u> | 2270-122 |
| Total | \$123.34 | |
4. Scott Tomsic to BotsIQ Teacher Professional Development Day at CCAC West Hills Campus on September 28, 2018
- | | | |
|-------------------|---------|----------|
| Costs: Substitute | \$85.00 | 2270-122 |
|-------------------|---------|----------|
5. Andrew Manion to NMSI Science 2 Day Workshop at Penn Hills High School on November 9 and 10, 2018
- | | | |
|-------------------|---------|----------|
| Costs: Substitute | \$85.00 | 2270-122 |
|-------------------|---------|----------|
6. Lynn Lacey to CHS Statistics Meeting at the University of Pittsburgh on September 18, 2018
- | | | |
|------------------------------|-----------------|----------|
| Costs: Mileage/Tolls/Parking | \$ 22.17 | 2270-580 |
| Substitute | <u>\$ 85.00</u> | 2270-122 |
| Total | \$107.17 | |

7. Jeff Simpson to PASBO Facilities, Transportation and School Safety Conference at Holiday Inn, Harrisburg/Hershey, PA on October 25 and 26, 2018
- | | | |
|---------------------|-----------------|----------|
| Costs: Registration | \$220.00 | 2620-580 |
| Lodging | \$326.34 | 2620-580 |
| Mileage | <u>\$249.61</u> | 2620-580 |
| Total | \$795.95 | |
8. Katlyn Gordon and Patrick Jennings to Taking a Deeper Dive into the Standards Aligned System (SAS) with the PDE Content Advisors at IU#1 on October 24, 2018
- | | | |
|--------------------|----------|----------|
| Costs: Substitutes | \$170.00 | 2270-122 |
|--------------------|----------|----------|
9. Tammy Young to Pennsylvania Junior Academy of Science Directors/Treasurers Annual Meeting at Penn State University on October 19, 2018 *All travel/lodging expenses paid by PJAS.*
- | | | |
|-------------------|---------|----------|
| Costs: Substitute | \$85.00 | 2270-122 |
|-------------------|---------|----------|

D. **FIELD TRIPS/COMPETITIONS**

1. 7th/8th Grade Gifted Support (8 students) to Eco Challenge at Phipps Conservatory, Pittsburgh, PA on September 27, 2018, accompanied by Cathy Smith
- | | | |
|---------------------|------------|-----------|
| Costs: Registration | \$45.00 | 1243-599 |
| Transportation | School Van | No Charge |
2. Chorus/Musical Students Grades 9-12 (50 students) to Nutcracker Ballet, at the Benedum Center, Pittsburgh, PA on December 7, 2018, accompanied by Nancy McGill *(will stop in Canonsburg for breakfast)*
- | | | |
|-----------------------|-----------------|----------|
| Costs: Transportation | \$278.00 | 1110-599 |
| Substitute | <u>\$ 85.00</u> | 1110-122 |
| Total | \$363.00 | |
3. High School Juniors and Seniors (6 students) to KDKA Hometown High Q in Pittsburgh on Saturday, September 15, 2018, accompanied by Cathy Smith
- | | | |
|-----------------------|------------|-----------|
| Costs: Transportation | School Van | No Charge |
|-----------------------|------------|-----------|
4. Students Helping Others (8 students) to SHO program run through Washington Hospital Foundation on October 10, November 15, December 13, 2018 and February 13, 2019, accompanied by Suzanne Ashmore
- | | | |
|-----------------------|------------|-----------|
| Costs: Transportation | School Van | No Charge |
| Substitute | \$85.00 | 1110-122 |
5. High School Gifted Support Students (9) to Macbeth at Little Lake Theater on September 21, 2018, accompanied by Cathy Smith
- | | | |
|---------------------|------------|-----------|
| Costs: Registration | \$120.00 | 143-599 |
| Transportation | School Van | No Charge |

6. High School Gifted Support-Grades 9-12 (18 students) to Varsity and Junior Varsity Southwest Academic League Meets, accompanied by Cathy Smith

- *October 3, 2018 at Burgettstown High School*
- *November 8, 2018 at Fort Cherry High School*
- *December 12, 2018 at Chartiers-Houston High School*

Costs: Registration	\$150.00	1243-599
Transportation	<u>\$377.00</u>	1243-599
Total	\$527.00	

E. **FUND RAISERS**

1. 5th/6th Grade APE Concert Choir to sell Back to School Pouch (Oriental Trading Company), on September 27, 2018 (Open House), Anastasia Rameas-Michael, sponsor
2. C-H Marching Band to sell Yankee Candles from September 18 to October 19, 2018, R. Smokovich, sponsor
3. LEO Club to sell "Pink Flamingos" to benefit Relay for Life from September 20 – November 15, 2018, Suzanne Ashmore, sponsor

F. **ATHLETICS**

1. Approval of Coach's Request for Boys Basketball Team to Travel
Administration recommends approval of the Coach's request for the Boys Basketball Team to travel to their annual team retreat at Jumonville Retreat Center, Uniontown, PA from November 9 through 11, 2018, per his letter dated September 4, 2018, and referenced, and requests the use of three school vans for transportation. (REF. B)

Motion by Mr. Rockage, 2nd by Mr. Caumo

Action: Approved 7-0

2. Approval to Hire Head 7th/8th Grade Soccer Coach
Administration recommends approval to hire **Jared Piatt as Head 7th/8th Grade Boys Soccer Coach**, effective September 11, 2018, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that he will not be permitted to commence working in the District unless and until all appropriate clearances are received.

Motion by Mr. Hess, 2nd by Mr. Politan

Action: Approved 7-0

G. **BUILDINGS AND GROUNDS**

H. **EDUCATION**

I. **TRANSPORTATION**

1. Approval of Bus Routes
Administration recommends approval of the **Bus Routes for the 2018-2019 school year**, as referenced. (REF. C)

Motion by Mrs. Popeck, 2nd by Mr. Politan

Action: Approved 7-0

IV. **BOARD CONCERNS**
MOTION TO INCREASE TEACHER SUBSTITUTE RATE TO \$100.00 per day

Motion by Mrs. Popeck, 2nd by Mr. Caumo

Action: Approved 7-0

Decision was made to place CH logo on football field as on Lettermen's jacket.

Discussion on field and track improvements to begin after last football game.

V. **SOLICITOR'S REPORT**
NO REPORT

VI. **EXECUTIVE SESSION**
A. **PERSONNEL MATTERS**

VII. **ADJOURNMENT**

MOTION BY MR. HESS, 2ND BY MRS. POPECK TO ADJOURN THE MEETING AT 8:03 P.M.