

**CHARTIERS-HOUSTON SCHOOL DISTRICT**  
**WORKSESSION MINUTES**  
**DECEMBER 3, 2018**  
**7:30 P.M.**

I. CALL TO ORDER AT 7:31 P.M.

II. ROLL CALL:

MRS. BROSE – ABSENT

MR. HESS – PRESENT

MR. POLITAN – PRESENT

MR. CAUMO – PRESENT

DR. KELLY – PRESENT

MRS. POPECK – PRESENT

MR. HALL – PRESENT

MR. KOLOVICH – ABSENT

MR. ROCKAGE – ABSENT

ALSO PRESENT:

Superintendent

Mr. George

Solicitor

Mrs. Key

Business Manager

Mr. Bennett

High School Principal

Mr. Mary

Elementary Principal

Mrs. Caruso

(a) VISITORS: NONE

RECOGNITIONS: NONE

III. WORKSESSION

A. FINANCE

1. Update on the Preliminary Budget preparation for the 2019-2020 school year – handed out preliminary budgets to administration today.

B. PERSONNEL

1. Approval to Accept Resignation

Administration recommends approval to accept the resignation request of **Sandra Porter, Custodian**, effective January 31, 2019, per her letter dated November 28, 2018, as referenced, and requests permission to post and/or advertise her position. (REF. A)

Motion by Mr. Caumo, 2<sup>nd</sup> by Mrs. Popeck

Action: Approved 6-0

2. Approval to Accept Resignation

Administration recommends approval to accept the resignation request of **Virginia Johnston, Cafeteria Worker**, effective immediately, and requests permission to post and/or advertise her position.

Motion by Mr. Caumo, 2<sup>nd</sup> by Mrs. Popeck

Action: Approved 6-0

C. CONFERENCE REQUESTS

1. Terry Fetsko, Dave Rullo, Jim Morris, Rusty Springer, Mike Macerelli, Kevin Vonscio, Bob Mele, Dan Lis, Jim Mele, Adam Petras and Eric Williamson to Glazier Football Clinic, Station Square, Pittsburgh on March 1, 2 and 3, 2019

Costs: Registration	\$499.00	3250-580
Meals	<u>\$150.00</u>	3250-580
Total	<u>\$649.00</u>	

D. FIELD TRIPS/COMPETITIONS

1. High School Gifted Support – Grades 8-12 (9 students) to North American Computational Linguistics Olympiad at McGuffey High School on January 24, 2019, accompanied by Cathy Smith  
Costs: Transportation            School Van            No Charge
  
2. Primary Gifted Students – Grades 2 and 3 (5 students) to Primary Gifted America Bowl at North Strabane Intermediate School on January 17, 2019, accompanied by Cathy Smith  
Costs: Transportation            School Van            No Charge
  
3. Band (2 students) to District Band West at Cornell High School on January 24 and 25, 2019, accompanied by Robert Smokovich  
Costs: Registration            \$100.00            1110-599  
          Transportation            School Van            No Charge  
          Substitute            \$100.00            1110-122  
          Total            \$200.00
  
4. Band (1 student) to Honors Jazz at North Allegheny Senior High School on February 1, 2019, accompanied by Robert Smokovich  
Costs: Registration            \$ 70.00            1110-599  
          Transportation            School Van            No Charge  
          Substitute            \$100.00            1110-122  
          Total            \$170.00
  
5. Band and Chorus (20 students) to Washington County Band and Chorus Festival at Burgettstown High School on February 14 and 15, 2019, accompanied by Robert Smokovich and Nancy McGill  
Costs: Registration            \$ 600.00            1110-599  
          Transportation            \$ 384.00            1110-599  
          Substitute            \$ 200.00            1110-122  
          Total            \$1,184.00

E. FUND RAISERS - NONE

F. ATHLETICS

1. Approval to Accept Resignation  
Administration recommends approval to accept the resignation request of **Sean P. Cleary, Head Girls Volleyball Coach**, per his letter dated November 6, 2018, as referenced, and requests permission to post and/or advertise his position. (REF. B)

Motion by Mr. Hess, 2<sup>nd</sup> by Mr. Politan

Action: Approved 6-0

G. BUILDINGS AND GROUNDS

Work on the football field is progressing.

H. EDUCATION

I. TRANSPORTATION

IV. BOARD CONCERNS

A. Approval of Request for Unpaid Days

The Board of Education approves the request of **Anne Whitfield** for unpaid days on January 10 and 11, 2019, per her letter dated November 27, 2018, as referenced. (REF. C)

Motion by Mr. Hess, 2<sup>nd</sup> by Dr. Kelly

Action: Approved 6-0

B. Motion to Enter into a Stipulation

The Board Approves entering into a Stipulation resolving Markwest Liberty Midstream & Resources, LLC v. Washington County Board of Assessment Appeals, et al. at Washington County court of Common Pleas No. 2016-7025 as follows:

<u>Tax Year</u>	<u>Fair Market Value</u>
2017-18 FMV	\$602,800.00

<u>Tax Year</u>	<u>Fair Market Value</u>
2019	\$155,200.00

Motion by Mr. Hess, 2<sup>nd</sup> by Mr. Politan

Action: Approved 6-0

V. SOLICITOR'S REPORT

NONE

VI. EXECUTIVE SESSION

A. PERSONNEL MATTERS

BEGIN: 7:10 PM

END: 7:16 PM

DISCUSSION ON MANDATORY WATER TESTING FOR LEAD.

DISCUSSION ON OBTAINING WINTER SALT FROM THE TOWNSHIP AT A COST OF \$62.99 PER TON.

APPROXIMATELY \$6000 FOR THE YEAR

VII. ADJOURNMENT

MOTION BY DR. KELLY, 2<sup>ND</sup> BY MR. HESS TO ADJOURN THE MEETING AT 7:45P.M.