

CHARTIERS-HOUSTON SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
DECEMBER 10, 2018
7:30 P.M.

I. CALL TO ORDER AT 7:31 p.m.

II. FLAG CEREMONY

III. ROLL CALL:

Mrs. Brose - absent
Mr. Caumo - present
Mr. Hess - present

Dr. Kelly - absent
Mr. Kolovich - present
Mr. Politan - present

Mrs. Popeck - present
Mr. Rockage - present
Mr. Hall - present

Administrators Present:

Superintendent
Solicitor
Business Manager
Assistant High School Principal
Assistant Elementary Principal
PFO Representative

Mr. George
Mrs. Graham
Mr. Bennett
Mr. Kesneck
Mr. Lemley

Mr. Yeater – *The Board welcomed Mr. Yeater to his first meeting as PFO representative. He reported that PFO purchased 250 folding chairs and ten 8-foot tables for Allison use. Very successful fall fund raising. Holiday workshop was successful. Free family movie night on Friday.*

IV. Approve Minutes

Approve the following board meeting minutes:

- Worksession Minutes – November 12, 2018
- Regular Meeting – November 19, 2018

(REF. A.1 and A.2)

Motion by Mr. Caumo, 2nd by Mr. Rockage

Action: Approved 7-0

V. Visitors: Stephen Cypher and Luke Rayle from Cypher & Cypher, CPA's. Cypher and Cypher conducted annual audit. Handed out copies of audit reports. Explained audit procedure and balances to the Board. Copies are on file in the Business Office. Increased health care costs and pension costs have greatly affected our budget. Recognitions:

VI. Committee Appointments and Reports

Committee

Athletics
Budget/Finance
Buildings & Grounds
Education/Technology
Township Parks/Recreation Committee
Personnel
Policy/Contracts

Chair

Mr. Politan
Mr. Caumo – thanks to our leadership.
Dr. Kelly
Mrs. Brose
Mr. Kolovich
Mr. Rockage
Mr. Hess – first meet and greet for teacher contract negotiations. Aggressive fund raising project for Community Library. Written report in January
Mrs. Popeck

Transportation
Representatives
PSBA

Mr. Caumo

SHASDA
WACTC

Any Board Member
Mr. Rockage – discussion on remaining
with IU1 Health Consortium.

VII. FINANCE

- A. Treasurer's Report
Accept November 2018 treasurer's report (REF. B)
- B. Tax Collectors Reports
Approve tax collectors reports (REF. C)
- C. Real Estate Transfer Tax Report
Accept real estate transfer report (REF. D)
- D. Approve Bills
Administration recommends approval for payment of bills. (REF. E)

Motion by Mr. Caumo, 2nd by Mr. Kolovich **Action: Approved 7-0**

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. PERSONNEL

1. Approval of Addition to 2018-2019 Substitute List
Administration recommends approval of the addition of **Julia Winters** to the 2018-2019 Substitute List as a substitute aide, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that she will not be permitted to commence working in the District unless and until all appropriate clearances are received.

Motion by Mr. Rockage, 2nd by Mr. Hess **Action: Approved 7-0**

2. Approval to Accept Retirement Request
Administration recommends approval to accept the **retirement request of Denise Cortese**, Computer Aide, per her letter dated December 4, 2018, effective January 4, 2019, as referenced, and requests permission to post and/or advertise her position. (REF. F)

Motion by Mr. Caumo, 2nd by Mr. Politan **Action: Approved 7-0**

B. CONFERENCE REQUESTS

1. Erin Gasper, Melissa Novak and Richard Fersch to Future Ready PA Index: Digging Deeper at IU#1 on December 17, 2018
Costs: Substitutes \$300.00 2270-122

C. FIELD TRIPS AND COMPETITIONS

1. Pennsylvania Junior Academy of Science (14 students) to Region 8 Competition at California University of PA on February 9, 2019, accompanied by Tammy Young
Costs: Registration \$675.00 1110-599
Transportation School Van No Charge

D. **FUND RAISERS**

1. Junior Class to sell Sarris Christmas Candy from December 11 – December 21, 2018, Mary Spegal and Tara Finrock, sponsors
2. SEC Club to sell Freedom Fundraising lollipops from January 15 to February 4, 2019, Dave Rullo, sponsor

X. **ATHLETICS**

- A. **Approval to Post and/or Advertise Head Coaching Position**
Administration requests approval permission to post and/or advertise the Head Varsity Girls Soccer Coach position.
Approval of Retirement Request of John Liebold – Head Varsity Girls Soccer Coach
(No need to accept request since coaching is a one-year contract (REF. G)

Motion by Mr. Hess, 2nd by Mr. Politan

Action: Approved 7-0

XI. **BUILDINGS AND GROUNDS**

Athletic field is progressing well. Field must be dry for 2-3 days to complete the gluing process.

XII. **EDUCATION**

- A. Safe 2 Say Something Program – Mandated program under Act 44. Training will be ongoing. Students grades 5-12. Waiting for more direction to proceed.

XIII. **TRANSPORTATION**

Mr, Lyons of Schweinebraten Bus Company was advertising in the parade to come and join us to benefit the Trinity and Chartiers-Houston schools as bus drivers.

XIV. **BOARD CONCERNS**

- A. **Approval to Appoint WACTC Member**
The Board of Education approves the appointment of **Mr. Rockage** as the representative to the Western Area Career and Technology Center's Joint Operating Committee for a three-year term, said term to expire in December 2021 and **Mr. Hall** as the alternative representative.

Motion by Mr. Politan, 2nd by Mr. Kolovich

Action: Approved 6-0-1

- B. **Set School Board Meeting Dates/Time/Location for 2019**

The Board of Education approves and clarifies the School Board Meeting Dates, Times and Location for 2019, as follows:

Worksession - 2nd Monday

January, February and March Meetings will begin at 6:30 p.m.

April through November Meetings will begin at 7:30 p.m., no July Worksession

Reorganization Meeting will be on December 2 at 7:00 p.m. with the Worksession to follow immediately after the Reorganization Meeting

Regular Meeting – 3rd Monday

January, February and March Meetings will begin at 6:30 p.m.

April through November Meetings will begin at 7:30 p.m., with the exception of the July Meeting, which will be on July 29 at 7:30 p.m.

The December Regular Meeting will be on December 9 at 7:30 p.m.

All meetings will convene in the Central Office Board Room unless advertised otherwise.

Motion by Mr. Caumo, 2nd by Mrs. Popeck

Action: Approved 7-0

XV. SOLICITOR'S REPORT
No Report

XVI. SUPERINTENDENT'S REPORT

- A. Spring Student Teachers
- Slippery Rock – Kelly Wagner – English 7-12
 - Slippery Rock – Martina Snyder – English 7-12
- B. Homebound Student – Grade 10

XVII. EXECUTIVE SESSION

PERSONNEL MATTERS:

BEGIN: 8:22 P.M.

END: 9:23 P.M.

XVIII. ADIJOURNMENT

MOTION BY MR. HESS, 2ND BY MRS. POPECK TO ADJOURN THE MEETING AT 9:23 P.M.