

CHARTIERS-HOUSTON SCHOOL DISTRICT
WORKSESSION MINUTES
MARCH 11, 2019
6:30 P.M.

I. CALL TO ORDER AT 6:30 P.M.

II. ROLL CALL:

MRS. BROSE – PRESENT
MR. CAUMO - PRESENT
MR. HESS - PRESENT

DR. KELLY - ABSENT
MR. KOLOVICH - PRESENT
MR. POLITAN - PRESENT

MRS. POPECK - PRESENT
MR. ROCKAGE - PRESENT
MR. HALL - PRESENT

ALSO PRESENT:

Superintendent
Solicitor
Elementary Principal
PFO Representative

Mr. George
Mrs. Key
Mrs. Caruso
Mr. Yeater – Fundraisers, Valentines Family
Bingo -250 people-\$3500, \$2000 for Project
Bundle-up, Snapology – 5 week after school
project- 70 students already signed up.
March 18, Family night buy one-get one book,
Ice Cream Social, Field Day

(a) VISITORS:

RECOGNITIONS: JIM SUMMERVILLE – PSBA – HONORED MR. ROCKAGE FOR 28 YEARS OF
SERVICE AS A SCHOOL BOARD DIRECTOR – PRESENTED PLAQUE TO MR.
ROCKAGE

III. WORKSESSION

A. FINANCE

1. Update on the Preliminary Budget preparation for the 2019-2020 school year – **further discussion in April.**
2. Discussion on approval of the IU#1 General Operational Budget for 2019-2020, with Charters-Houston School District's contribution being \$14,656.11, with no increase over the 2018-2019 contribution
On next week's agenda for approval.

B. PERSONNEL

1. Approval of Addition to 2018-2019 Substitute List
Administration recommends approval of the following addition to the 2018-2019 Substitute List, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that she will not be permitted to commence working in the District unless and until all appropriate clearances are received, effective March 12, 2019.
 - **Holly Beton** - substitute aide and cafeteria worker

MOTION BY MR. CAUMO, 2ND BY MR. ROCKAGE

ACTION: APPROVED 8-0

2. Approval to Hire Bus Aide
Administration recommends approval to hire **Karen Breese** to the 7.5 hour position of Bus Aide for Special Needs Students with Medical Issues, per CHESPA Agreement, effective March 12, 2019, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that she will not be permitted to commence working in the District unless and until all appropriate clearances are received.

MOTION BY MR. CAUMO, 2ND BY MRS. POPECK

ACTION: APPROVED 8-0

3. Approval to Hire Aide
Administration recommends approval to hire **Dawn Jeffries** to the 4 ¾ hour Aide position, per CHESPA Agreement, effective March 12, 2019, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that she will not be permitted to commence working in the District unless and until all appropriate clearances are received.

MOTION BY MRS. BROSE, 2ND BY MR. KOLOVICH

ACTION: APPROVED 8-0

C. CONFERENCE REQUESTS

1. Jennifer Shaw to NMSI English Spring Training at Ambridge High School on March 8, 2019
Costs: Substitute \$100.00 2270-122
2. Lynn Lacey to NMSI Spring Training at Brentwood High School on March 29, 2019
Costs: Substitute \$100.00 2270-122
3. Andrew Manion to NMSI Spring Training at Trinity High School on April 5, 2019
Costs: Substitute \$100.00 2270-122
4. Rich Fersch to Transition Fair Workshop at Chartiers Township Community Center on March 20, 2019
Costs: Substitute Coverage
5. Rich Fersch to Transition Fair Workshop at Slippery Rock University on April 25, 2019
Costs: Mileage \$70.00 2270-580
 Substitute Coverage

D. FIELD TRIPS

1. Bots IQ (12 students) to Bots IQ preliminary competition at Westmoreland County Community College on March 15, 2019, accompanied by Scott Tomsic and Stan Block
Costs: Transportation 2 School Vans No Charge
 Meals \$120.00 1110-599
2. Primary Gifted Students (5) to Primary Gifted Literature Festival at Trinity East Elementary School on March 21, 2019, accompanied by Cathy Smith
Costs: Transportation School Van No Charge

3. Elementary Gifted Students, Grades 4, 5 and 6 (8 students) to Gifted Creative STEM Convention at Cecil Intermediate in Canon-McMillan School District on March 27, 2019, accompanied by Cathy Smith
Costs: Transportation School Van No Charge

E. **FUND RAISERS**

1. CH Marching Band to sell Texas Roadhouse Rolls and Cinnamon Butter from March 8 to March 22, 2019, Robert Smokovich, sponsor
2. Sophomore Class to sponsor a Duck Pond during High School Lunch periods from March 12 to March 22, 2019, Mary Spegal, sponsor
3. Junior Class to sell Sarris Easter Candy from March 12 – March 22, 2019, Mary Spegal and Tara Finfrock, sponsors
4. Sophomore Class to raffle a Chocolate Basket from Sarris during High School Lunch periods from March 25 to April 5, 2019, Mary Spegal, sponsor

F. **ATHLETICS**

1. Football Field cleared for use on March 1.

G. **BUILDINGS AND GROUNDS**

1. Boiler bids due by Monday. Should be awarded by March 18.
2. Generator proposed for high school.

H. **EDUCATION**

1. Discussion on approval of the 2019-2020 School District Calendar
On next week's agenda for approval.
2. Snow Make-up Days - April 18, 23 and 24, 2019
On next week's agenda for approval.

I. **TRANSPORTATION**

1. Good working relationship with Dale @ Schweinebraten for alternative transportation situations for field trips, etc.

IV. **BOARD CONCERNS**

A. **Approval of Health Sabbatical Leave**

The Board of Education approves the request of **Charles Kloes** for **Restoration of Health Sabbatical Leave of Absence**, effective January 16, 2019 to the end of the second semester in the 2018-2019 school year (date determined by school calendar and the weather), per his letter dated March 7, 2019, in accordance with the CHFT Contract, the School Code and the District's Sabbatical Leave Regulations, dated January 16, 1989, as referenced. (REF. A)

MOTION BY MR. ROCKAGE, 2ND BY MR. HESS

ACTION: APPROVED 8-0

B. Discussion on Board Meetings
One Board Meeting a month – on the third Monday of the month beginning in April 2019 at 6:30 pm. Discuss an item and then vote on it at the same meeting.
On next week's agenda for approval.

C. Approval to Purchase Advertisement in 2019 Musical Program
The Board of Education approves the purchase of a full-page advertisement in the 2019 Musical Program, *Hello Dolly*, at a cost of \$75.00.

MOTION BY MR. CAUMO, 2ND BY MR. ROCKAGE

ACTION: APPROVED 8-0

V. SOLICITOR'S REPORT
NO REPORT.

VI. EXECUTIVE SESSION
A. PERSONNEL MATTERS

MRS. CARUSO HAD A REQUEST FOR A BOARD MEMBER REPRESENTATIVE FOR THE WELLNESS COMMITTEE. MR. HALL VOLUNTEERED TO ATTEND THE MEETING ON FIRST FRIDAY OF EACH MONTH, STARTING IN APRIL. MR. ROCKAGE WILL BE THE SECOND REPRESENTATIVE.

VII. ADIJOURNMENT

MOTION BY MR. KOLOVICH, 2ND BY MR. CAUMO TO ADJOURN THE MEETING AT 7:09 P.M.