

CHARTIERS-HOUSTON SCHOOL DISTRICT REGULAR BOARD MEETING AGENDA

JUNE 21, 2021

6:30 PM

***SPRING COACHES REVIEW MEETING – MONDAY, JUNE 21 AT 5:30 PM,
FOLLOWED BY BUDGET MEETING***

I. CALL TO ORDER AT _____ p.m.

II. FLAG CEREMONY



III. ROLL CALL:

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

Administrators Present:

Superintendent	Mr. George
Solicitor	Mrs. Graham/Ms. Key/Ms. Lozosky
Business Manager	Mr. Bennett
High School Principal	Mr. Mary
Assistant High School Principal	Mr. Kesneck
Elementary Principal	Mr. Lemley
Assistant Elementary Principal	Mrs. Bockstoce
Supervisor, Buildings & Grounds	Mr. Simpson
Technology Coordinator	Mr. Georgalas
PFO Representative	Mr. Yeater

IV. Approve Minutes

Approve the following board meeting minutes:

- Special Board Meeting – May 3, 2021
 - Worksession Meeting – May 10, 2021
 - Regular Meeting – May 17, 2021
- (REF. A.1, A.2 and A.3)

Motion by _____, 2nd by _____ Action: _____

V. Visitors:

Recognitions:

VI. Committee Appointments and Reports

Committee

Athletics
Budget/Finance
Buildings & Grounds
Education/Technology
Township Parks/Recreation Committee
Personnel
Policy/Contracts
Transportation

Representatives

PSBA
SHASDA
WACTC

Chair

Mrs. Popeck
Mr. Caumo
Dr. Kelly
Mrs. Brose
Mr. Kolovich
Mr. Rockage
Mr. Hess
Mr. Johnson

Mr. Caumo
Any Board Member
Mr. Rockage

VII. FINANCE

A. Tax Collectors Report
Approve tax collectors reports (REF. B)

Motion by _____, 2nd by _____ Action _____

B. Real Estate Transfer Tax Report
Accept real estate transfer report (REF. C)

Motion by _____, 2nd by _____ Action _____

C. Approve Bills
Administration recommends approval for payment of bills. (REF. D)

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

E. Approval to Close 2020-2021 Books
Administration requests permission to close the 2020-2021 books as of June 30, 2021, and

That all bills that arrive and are due by June 30, 2021 be approved for payment provided the Administration reviews the bills and is satisfied the same are just and proper obligations of the school district and provided said expenditures are within the budget;

That the transfer of funds necessary for the completion of budget expenditures be approved;

And that the school district auditors be directed to proceed with conducting the necessary financial transactions and audit for the close of the fiscal year 2019-2020;

And that the action of the Administration be brought to the next regularly scheduled meeting to be spread upon the minutes as information.

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

F. Approval of School District Budget
Administration recommends approval of the General Fund Budget for the 2021-2022 school year in the amount of \$ _____, reflecting a _____ mill increase and a total millage rate of _____ mills, per the School Code, as referenced. (REF. E)

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

- G. Approval of 2021-2022 Homestead and Farmstead Exclusion Resolution
 Administration recommends approval of the 2021-2022 Homestead and Farmstead Exclusion Resolution, as referenced. (REF. F)

Motion by _____, 2nd by _____ Action _____
 _____ Mrs. Brose _____ Mr. Johnson _____ Mrs. Popeck
 _____ Mr. Caumo _____ Dr. Kelly _____ Mr. Rockage
 _____ Mr. Hess _____ Mr. Kolovich _____ Mr. Hall

VIII. **OLD BUSINESS**

IX. **NEW BUSINESS**

A. **PERSONNEL**

1. Approval to Accept Retirement Request
 Administration recommends approval to accept the retirement request of Janice Hulpa, Allison Aide, effective June 4, 2021, per her letter dated June 2, 2021, as referenced, and requests permission to post and/or advertise her position. (REF. G)

Motion by _____, 2nd by _____ Action _____
 _____ Mrs. Brose _____ Mr. Johnson _____ Mrs. Popeck
 _____ Mr. Caumo _____ Dr. Kelly _____ Mr. Rockage
 _____ Mr. Hess _____ Mr. Kolovich _____ Mr. Hall

2. Approval to Accept Retirement Request
 Administration recommends approval to accept the retirement request Mary Kathleen Rae, Custodian, effective August4, 2021, per her letter dated June 7, 2021, as referenced, and requests permission to post and/or advertise her position. (REF. H)

Motion by _____, 2nd by _____ Action _____
 _____ Mrs. Brose _____ Mr. Johnson _____ Mrs. Popeck
 _____ Mr. Caumo _____ Dr. Kelly _____ Mr. Rockage
 _____ Mr. Hess _____ Mr. Kolovich _____ Mr. Hall

3. Approval to Accept Retirement Request
 Administration recommends approval to accept the retirement request of Terry Marth, Maintenance, effective July 30, 2021, per his letter dated June 18, 2021, as referenced, and requests permission to post and/or advertise his position. (REF. I)

Motion by _____, 2nd by _____ Action _____
 _____ Mrs. Brose _____ Mr. Johnson _____ Mrs. Popeck
 _____ Mr. Caumo _____ Dr. Kelly _____ Mr. Rockage
 _____ Mr. Hess _____ Mr. Kolovich _____ Mr. Hall

4. Approval of Addition to the 2019-2020 Substitute List
 Administration recommends approval of the addition of Nicholle Hollenbach as substitute aide or cafeteria substitute to the 2020-2021 Substitute List, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that she will not be permitted

to commence working in the District unless and until all appropriate clearances are received.

Motion by _____, 2 nd by _____	Action _____
___ Mrs. Brose	___ Mr. Johnson
___ Mr. Caumo	___ Dr. Kelly
___ Mr. Hess	___ Mr. Kolovich
	___ Mrs. Popeck
	___ Mr. Rockage
	___ Mr. Hall

B. **CONFERENCE REQUESTS** - None submitted

C. **FIELD TRIPS AND COMPETITIONS** - None submitted

D. **FUND RAISERS** - None submitted

X. **ATHLETICS**

A. **Approval to Hire Head Golf Coach**

Administration recommends approval to appoint Steven Whitfield to the position of Head Golf Coach for the 2021-2022 school year.

Motion by _____, 2 nd by _____	Action _____
___ Mrs. Brose	___ Mr. Johnson
___ Mr. Caumo	___ Dr. Kelly
___ Mr. Hess	___ Mr. Kolovich
	___ Mrs. Popeck
	___ Mr. Rockage
	___ Mr. Hall

XI. **BUILDINGS AND GROUNDS**

A. Allison Park Baseball Field Parking Lot

XII. **EDUCATION**

A. **Approval of Outreach Teen and Family Agreement**

Administration recommends approval of the Agreement between Outreach Teen and Family and Chartiers-Houston School District, for the 2021-2022 school year, as referenced. (REF. J)

Motion by _____, 2 nd by _____	Action _____
___ Mrs. Brose	___ Mr. Johnson
___ Mr. Caumo	___ Dr. Kelly
___ Mr. Hess	___ Mr. Kolovich
	___ Mrs. Popeck
	___ Mr. Rockage
	___ Mr. Hall

B. **Approval of Services Agreement**

Administration recommends approval of the 2021-2022 Services Agreement between Allegheny Intermediate Unit and Chartiers-Houston School District, as referenced. (REF. K)

Motion by _____, 2 nd by _____	Action _____
___ Mrs. Brose	___ Mr. Johnson
___ Mr. Caumo	___ Dr. Kelly
___ Mr. Hess	___ Mr. Kolovich
	___ Mrs. Popeck
	___ Mr. Rockage
	___ Mr. Hall

C. Approval of District Instructional Team Leaders
Administration recommends approval of the Elementary and High School Instructional Team Leaders for 2021-2022

ELEMENTARY

- K-2 - Wendy Rozsas
- 3-4 - Lindsay Mermon
- 5-6 - Lindsay Hope
- Support Services - Colleen St. Cyr
- Specials - Stacey Michael

HIGH SCHOOL

- Practical and Fine Arts-Mary Spegal
- Language Arts-Erin Gasper
- Mathematics-Missy Novak
- Science/Technology-Stan Block
- Social Studies/Foreign language-Adam Petras
- Special Education-Jen Penak

Motion by _____, 2nd by _____

Action:

____ Mrs. Brose
____ Mr. Caumo
____ Mr. Hess

____ Mr. Johnson
____ Dr. Kelly
____ Mr. Kolovich

____ Mrs. Popeck
____ Mr. Rockage
____ Mr. Hall

D. Approval of Emergency Instructional Time Template
Administration recommends approval of the Emergency Instructional Time Template for the 2021-2022 school year, as referenced. (REF. L)

Motion by _____, 2nd by _____

Action_____

____ Mrs. Brose
____ Mr. Caumo
____ Mr. Hess

____ Mr. Johnson
____ Dr. Kelly
____ Mr. Kolovich

____ Mrs. Popeck
____ Mr. Rockage
____ Mr. Hall

E. Approval of ATSI Plan
Administration recommends approval of the ATSI Plan for 2021-2022, as referenced. (REF. M)

Motion by _____, 2nd by _____

Action_____

____ Mrs. Brose
____ Mr. Caumo
____ Mr. Hess

____ Mr. Johnson
____ Dr. Kelly
____ Mr. Kolovich

____ Mrs. Popeck
____ Mr. Rockage
____ Mr. Hall

XIII. TRANSPORTATION

XIV. BOARD CONCERNS

A. Approval of District Solicitor for 2021-2022

The Board of Education approves the appointment of Peacock, Keller LLP, as School District Solicitor for the 2021-2022 school year, effective July 1, 2021, per their letter dated June 15, 2021, as referenced. (REF. N)

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

B. Approval of Athletic Director for 2021-2022

Administration recommends approval of the appointment of Kurt Kesneck and Philip Mary as co-Athletic Directors for the 2021-2022 school year, per 2019-2024 CHFT Agreement, at a stipend of \$4,251.00 each.

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

C. Approval to Appoint School Dentist for 2021-2022

Administration recommends approval to appoint Dr. Thomas A. Dietrich, as the school dentist for the 2021-2022 school year, at a cost of \$1,300, per his proposal dated June 25, 2021, as referenced. (REF. O)

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

D. Approval to Appoint School Physician for 2021-2022

Administration recommends approval to appoint Centerville Clinic as the school physician for the 2021-2022 school year, at a cost of \$10.00 per exam, per their agreement dated April 6, 2021, as referenced. (REF. P)

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

E. Approval of Appointment of Board Treasurer for 2021-2022

The Board of Education approves the appointment of _____ as Board Treasurer for 2021-2022, beginning on July 1, 2021 and ending on June 30, 2022, with an annual compensation of \$600.00.

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

F. Approval of Appointment of Board Secretary

The Board of Education approves the appointment of _____ as Board Secretary for a period of four years, beginning on July 1, 2021 and ending on June 30, 2025, with an annual compensation of \$600.00.

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

G. Approval to Appoint District Superintendent

The Board of Education approves the appointment of Dr. Gary D. Peiffer as the Chartiers-Houston School District Superintendent for a term of three (3) years and approves the attached employment contract, as referenced. (REF. Q)

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

H. Motion to Acknowledge and Approve Service

The Board of Education acknowledges and approves Deborah Engelman's service to the Chartiers-Houston School District, for a period of eleven (11) workdays prior to July 1, 2021, and in accordance with the previously approved employment contract between the District and Ms. Engelman, to compensate her at her per diem rate, based on her starting salary and work year, for these days.

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

I. Approval of Request for Unpaid Day

The Board of Education approves the request of Debra Laverty for an unpaid day on May 21, 2021, per her request dated May 18, 2021, as referenced. (REF. R)

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

J. Approval of Request for Unpaid Day

The Board of Education approves the request of Vicky Estrada-McKenzie for an unpaid day on May 10, 2021, per her request dated May 24, 2021, as referenced. (REF. S)

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

K. Second Reading and Approval of Policy 008
The Board of Education approves the revisions to Policy 008, Anti-Nepotism, as referenced. (REF. T)

Motion by _____, 2nd by _____	Action _____
_____ Mrs. Brose	_____ Mr. Johnson
_____ Mr. Caumo	_____ Dr. Kelly
_____ Mr. Hess	_____ Mr. Kolovich
	_____ Mrs. Popeck
	_____ Mr. Rockage
	_____ Mr. Hall

L. Second Reading and Approval of Policy 803
The Board of Education approves the revisions to Policy 803, Nondiscrimination, as referenced. (REF. U)

Motion by _____, 2nd by _____	Action _____
_____ Mrs. Brose	_____ Mr. Johnson
_____ Mr. Caumo	_____ Dr. Kelly
_____ Mr. Hess	_____ Mr. Kolovich
	_____ Mrs. Popeck
	_____ Mr. Rockage
	_____ Mr. Hall

XV. SOLICITOR'S REPORT

XVI. SUPERINTENDENT'S REPORT

XVII. EXECUTIVE SESSION

A. PERSONNEL ISSUES

XVIII. ADJOURNMENT

MOTION BY _____, **2ND BY** _____ **TO ADJOURN THE MEETING AT** _____ **P.M.**