

# CHARTIERS-HOUSTON SCHOOL DISTRICT REGULAR BOARD MEETING AGENDA

AUGUST 16, 2021

6:30 PM

I. CALL TO ORDER AT \_\_\_\_\_ p.m.

II. FLAG CEREMONY



III. ROLL CALL:

\_\_\_\_ Mrs. Brose

\_\_\_\_ Mr. Caumo

\_\_\_\_ Mr. Hess

\_\_\_\_ Mr. Johnson

\_\_\_\_ Dr. Kelly

\_\_\_\_ Mr. Kolovich

\_\_\_\_ Mrs. Popeck

\_\_\_\_ Mr. Rockage

\_\_\_\_ Mr. Hall

Administrators Present:

Superintendent

Solicitor

Business Manager

High School Principal

Assistant High School Principal

Elementary Principal

Assistant Elementary Principal

Supervisor, Buildings & Grounds

Technology Coordinator

PFO Representative

Dr. Peiffer

Mrs. Graham/Ms. Key/Ms. Lozosky

Mrs. Engelman

Mr. Mary

Mr. Kesneck

Mr. Lemley

Mrs. Bockstoce

Mr. Simpson

Mr. Georgalas

Mr. Yeater

IV. Approve Minutes

Approve the following board meeting minutes:

- Worksession Meeting - no meeting
- Regular Meeting - July 28, 2021

(REF. A)

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_

Action: \_\_\_\_\_

V. Presenters:: Cypher & Cypher – 2020 Audit report  
Alisha Henry – Bond Refinancing

Visitors:

Recognitions:

VI. Committee Appointments and Reports

Committee

Athletics

Budget/Finance

Buildings & Grounds

Education/Technology

Township Parks/Recreation Committee

Personnel

Policy/Contracts

Transportation

Representatives

PSBA

SHASDA

WACTC

Chair

Mrs. Popeck

Mr. Caumo

Dr. Kelly

Mrs. Brose

Mr. Kolovich

Mr. Rockage

Mr. Hess

Mr. Johnson

Mr. Caumo

Any Board Member

Mr. Rockage

**VII. FINANCE**

- A. Tax Collectors Report  
Approve tax collectors reports (REF. B)
  
- B. Real Estate Transfer Tax Report  
Accept real estate transfer report (REF. C)
  
- C. Approve Bills  
Administration recommends approval for payment of bills. (REF. D)

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

- D. Approval of Harris School Solutions Proposal  
Administration recommends approval of the Harris School Solutions proposal to correct general ledger account codes, in the amount of \$1,250.00, as referenced. (REF. E)

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

- E. Approval of Diligent Corporation Proposal  
The Board of Education approves the Agreement with Diligent Corporation for purchase of the BoardDocs, as referenced. (REF. F)

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

- F. Approval of Arbiter Pay  
Administration recommends approval of Arbiter Pay for the 2021-2022 school year, at a yearly fee of approximately \$500.00.

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

- G. Approval to Appoint Bond Underwriter  
Administration recommends approval to appoint Ms. Alisha Henry, PNC Financial as bond underwriter authorizing the refinancing of the 2012 and 2013 bonds.

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

H. Approval to Appoint Bond Counsel

The Board of School Directors of Chartiers-Houston School District (the "School District") has determined that it is in its best financial interest to consider the issuance of its General Obligation Bonds, Series of 2021 (the "2021 Bonds") for the purpose of refunding all or a portion of the School District's outstanding General Obligation Bonds, Series of 2012 and General Obligation Bonds, Series of 2013. The School District does hereby appoint, and authorize the School District's Administration to work with, Dinsmore & Shohl LLP, as Bond Counsel, with respect to the 2021 Bonds and authorizes Dinsmore & Shohl LLP to take such actions as may be required to prepare the proceeding for the approving of the 2021 Bonds as required by the Local Government Unit Debt Act (including, specifically, the publishing of required notices).

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. PERSONNEL

1. Approval of the following additions to the 2021-2022 Substitute List

Administration recommends approval of the following additions to the 2021-2022 Substitute List, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that they will not be permitted to commence working in the District unless and until all appropriate clearances are received:

- Geraldine Coffield – substitute custodian, cafeteria, aide
- Daniel Thomas – substitute custodian
- Christine Dorish – substitute aide
- Diana St. Cyr – substitute aide
- Alisha Thompson – substitute aide
- Rebecca McGovern – substitute K-6 teacher
- Michael Gitzen – substitute Health and Physical Education ↙
- Ryan T. McGahagan- substitute Health and Physical Education ↙

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

2. Approval of the 2021-2022 Substitute List

Administration recommends approval of the 2021-2022 Substitute, as referenced, with the addition of the substitutes approved in A. 1, above.

(REF. G)

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

3. Approval of the Employee Assistance Program  
 Administration recommends approval of the Employee Assistance Program for 2021-2022, which begins August 1, 2021 and ends July 31, 2022, at a cost of \$2,944, based on an employee count of 141 and a yearly charge of \$20.88 per employee, as referenced. (REF. H)

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

B. CONFERENCE REQUESTS – None submitted

C. FIELD TRIPS AND COMPETITIONS – None submitted

D. FUNDRAISERS

1. CH Touchdown Boosters with Cheerleading Team to sell tickets from August 10 to September 6, 2021, to a Corn Hole Tournament to be held on September 6 from 12:00 noon – 4:00 pm, Terry Fetsko, advisor

X. ATHLETICS

A. Approval of Sports Coaches

Administration recommends approval of the following coaches for the Fall 2021 season, , said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that they will not be permitted to commence working in the District unless and until all appropriate clearances are received.

Sport	Coach
FOOTBALL, Head Varsity	Terry Fetsko
FOOTBALL, 1st Assistant	Rusty Springer
FOOTBALL, Assistant	Bob Mele
FOOTBALL, Assistant	Jim Morris
FOOTBALL, Volunteer Varsity	Shane Liechty
FOOTBALL, Volunteer Varsity	Kevin Vonscio
FOOTBALL, Volunteer Varsity	Jim Mele
FOOTBALL, Volunteer Varsity	TJ Johnston
FOOTBALL, Volunteer Varsity	Kaleb Susko
FOOTBALL, Volunteer Varsity	Spencer Terling
FOOTBALL, Head 7/8	Frank Eric Williamson
FOOTBALL, Assistant 7/8	Trey Lober
FOOTBALL, Vol 7/8 Assistant	Pat Walsh
CROSS COUNTRY, Coordinator	Justin Gavazzi
CROSS COUNTRY, Vol. Asst	Bryan Hanrahan
GOLF, Head Coach	Steve Whitfield
SOCCER, Boys Head Varsity	Alex Nikolopoulos
SOCCER, Boys Assistant Varsity	Al Gestiehr
SOCCER, Boys 7/8 Coach	Jeff Dittmer
SOCCER, Girls Head Varsity	Bob Acor
SOCCER, Girls Assistant Varsity	Todd James
SOCCER, Girls Volunteer Varsity	Chris Hess
VOLLEYBALL, Head Varsity	Carrie Hansberry
VOLLEYBALL, Assistant	
SOFTBALL, 7/8 Head Coach	Dan Alderson
SOFTBALL, 7/8 Assistant	Tricia Alderson
SOFTBALL, 7/8 Volunteer	Tiffany Gray
SOFTBALL, 7/8 Volunteer	Richard Hunter
CHEERLEADING, Head Varsity	Jennifer Shaw
CHEERLEADING, Asst. Varsity	Haley Steere
CHEERLEADING, Head JH	Kelly Wagner

Motion by _____, 2 <sup>nd</sup> by _____	Action _____
___ Mrs. Brose	___ Mr. Johnson
___ Mr. Caumo	___ Dr. Kelly
___ Mr. Hess	___ Mr. Kolovich
	___ Mrs. Popeck
	___ Mr. Rockage
	___ Mr. Hall

**XI. BUILDINGS AND GROUNDS**

**XII. EDUCATION**

A. Approval of Agreement  
 Administration recommends approval of the Agreement between The Watson Institute and Chartiers-Houston School District for the 2021-2022 school year, as referenced. (REF. I)

Motion by _____, 2 <sup>nd</sup> by _____	Action _____
___ Mrs. Brose	___ Mr. Johnson
___ Mr. Caumo	___ Dr. Kelly
___ Mr. Hess	___ Mr. Kolovich
	___ Mrs. Popeck
	___ Mr. Rockage
	___ Mr. Hall

B. Approval of Agreement  
 Administration recommends approval of the Agreement between Southwood Psychiatric Hospital and Chartiers-Houston School District and, as referenced. (REF. J)

Motion by _____, 2 <sup>nd</sup> by _____	Action _____
___ Mrs. Brose	___ Mr. Johnson
___ Mr. Caumo	___ Dr. Kelly
___ Mr. Hess	___ Mr. Kolovich
	___ Mrs. Popeck
	___ Mr. Rockage
	___ Mr. Hall

C. Approval of High School and Elementary Student Handbooks  
 Administration recommends approval of the changes to the 2021-2022 High School and Elementary Handbooks, as referenced. (REF. K)

Motion by _____, 2 <sup>nd</sup> by _____	Action _____
___ Mrs. Brose	___ Mr. Johnson
___ Mr. Caumo	___ Dr. Kelly
___ Mr. Hess	___ Mr. Kolovich
	___ Mrs. Popeck
	___ Mr. Rockage
	___ Mr. Hall

**XIII. TRANSPORTATION**

1. Approval of Bus Drivers  
 Administration recommends approval of the Bus Drivers for 2021-2022, as referenced. (REF. L)

Motion by _____, 2 <sup>nd</sup> by _____	Action _____
___ Mrs. Brose	___ Mr. Johnson
___ Mr. Caumo	___ Dr. Kelly
___ Mr. Hess	___ Mr. Kolovich
	___ Mrs. Popeck
	___ Mr. Rockage
	___ Mr. Hall

2. Approval of Bus Routes  
 Administration recommends approval of the Bus Routes for 2021-2022, as referenced. (REF. M)

Motion by _____, 2 <sup>nd</sup> by _____	Action _____
___ Mrs. Brose	___ Mr. Johnson
___ Mr. Caumo	___ Dr. Kelly
___ Mr. Hess	___ Mr. Kolovich
	___ Mrs. Popeck
	___ Mr. Rockage
	___ Mr. Hall

**XIV. BOARD CONCERNS**

I. Approval for a Student to Attend Fort Cherry School District

The Board of Education approves the request of a Chartiers-Houston High School student to attend Fort Cherry School District to participate in their Vocational-Agriculture program of study.

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

___ Mrs. Brose	___ Mr. Johnson	___ Mrs. Popeck
___ Mr. Caumo	___ Dr. Kelly	___ Mr. Rockage
___ Mr. Hess	___ Mr. Kolovich	___ Mr. Hall

2. Approval of National Math and Science Initiative

The Board of Education approves participation in the National Math and Science Initiative, as referenced. (REF. N)

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

___ Mrs. Brose	___ Mr. Johnson	___ Mrs. Popeck
___ Mr. Caumo	___ Dr. Kelly	___ Mr. Rockage
___ Mr. Hess	___ Mr. Kolovich	___ Mr. Hall

3. Approval of Revised Organizational Chart

The Board of Education approves the revised Organizational Chart, as referenced. (REF. O)

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

___ Mrs. Brose	___ Mr. Johnson	___ Mrs. Popeck
___ Mr. Caumo	___ Dr. Kelly	___ Mr. Rockage
___ Mr. Hess	___ Mr. Kolovich	___ Mr. Hall

4. Approval to Join Washington County Chamber of Commerce

The Board of Education approves Chartiers-Houston School District joining the Washington County Chamber of Commerce.

Motion by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ Action \_\_\_\_\_

___ Mrs. Brose	___ Mr. Johnson	___ Mrs. Popeck
___ Mr. Caumo	___ Dr. Kelly	___ Mr. Rockage
___ Mr. Hess	___ Mr. Kolovich	___ Mr. Hall

5. Approval to Authorize Peacock Keller, LLP to File Tax Assessment Appeals

The Board of Education authorize the law firm of Peacock Keller, LLP to file tax assessment appeals for the 2022 tax year to the Board of Assessment Appeals, Washington County, for the following tax parcel numbers:

170005000000407	1700150600003200	1700160801000500	1700170605001100
1700050500000200	1700150600004300	1700160801002600	1700170605001401
1700050500001100	1700150600005100	1700160806001900	1700170700005400
1700050500002100	1700150600005900	1700160904001800	1700180200000203
1700060000000301	1700150600007500	1700161100000112	1700180200000207
1700060000000305	1700150600011000	1700161100002200	1700180500000102
1700060100002701	1700150600011800	1700161300000400	1700180600000300
1700060200000600	1700160000001600	1700161300001400	1700180600000500
1700060302000103	1700160102004600	1700161400000500	1700180600000600
1700060308000700	1700160104002600	1700161400003100	1700190101000800
1700070000004603	1700160104003300	1700161600002800	1700190102000100
1700070102001700	1700160302002200	1700170000001406	1700190205000700
1700110100000600	1700160701000300	1700170000001407	3600080001000900

1700110100000900	1700160701002600	1700170000001408	3600090002000900
1700140001000104	1700160701002700	1700170102001300	3600100003002600
1700150600000200	1700160702000200	1700170502000100	
1700150600000500	1700160704002700	1700170502000101	

Motion by _____, 2 <sup>nd</sup> by _____	Action _____
_____ Mrs. Brose	_____ Mr. Johnson
_____ Mr. Caumo	_____ Dr. Kelly
_____ Mr. Hess	_____ Mr. Kolovich
	_____ Mrs. Popeck
	_____ Mr. Rockage
	_____ Mr. Hall

**XV. SOLICITOR'S REPORT**

**XVI. SUPERINTENDENT'S REPORT**

**XVII. EXECUTIVE SESSION**

A. PERSONNEL ISSUES

**XVIII. ADJOURNMENT**

MOTION BY \_\_\_\_\_, 2<sup>ND</sup> BY \_\_\_\_\_ TO ADJOURN THE MEETING AT \_\_\_\_\_ P.M.