

**CHARTIERS-HOUSTON SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
SEPTEMBER 20, 2021
6:30 PM**

I. CALL TO ORDER AT _____ p.m.

II. FLAG CEREMONY



III. ROLL CALL:

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

Administrators Present:

Superintendent	Dr. Peiffer
Solicitor	Mrs. Graham/Ms. Key/Ms. Lozosky
Business Manager	Mrs. Engelman
High School Principal	Mr. Mary
Assistant High School Principal	Mr. Kesneck
Elementary Principal	Mr. Lemley
Assistant Elementary Principal	Mrs. Bockstoe
Supervisor, Buildings & Grounds	Mr. Simpson
Technology Coordinator	Mr. Georgalas
PFO Representative	Mr. Yeater

IV. **Approve Minutes**

Approve the following board meeting minutes:

- Worksession Meeting - August 9, 2021
- Regular Meeting – August 16, 2021 (REF. A.1 and A.2)

Motion by _____, 2nd by _____ Action: _____

V. Visitors:

Recognitions:

VI. **Committee Appointments and Reports**

Committee

Athletics
Budget/Finance
Buildings & Grounds
Education/Technology
Township Parks/Recreation Committee
Personnel
Policy/Contracts
Transportation

Chair

Mrs. Popeck
Mr. Caumo
Dr. Kelly
Mrs. Brose
Mr. Kolovich
Mr. Rockage
Mr. Hess
Mr. Johnson

Mr. Caumo
Any Board Member
Mr. Rockage

Representatives

PSBA
SHASDA
WACTC

VII. **FINANCE**

A. **Tax Collectors Report**

Approve tax collectors reports (REF. B)

B. **Real Estate Transfer Tax Report**

Accept real estate transfer report (REF. C)

C. **Approve Bills**

Administration recommends approval for payment of bills. (REF. D)

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

D. **Approval to Pay Community Library Utilities**

Administration recommends approval to pay the electricity, gas, water, and sewage utilities of the Community Library, at an annual cost not to exceed \$12,000.00.

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

E. **Approval of Banking and Treasury Management Services Proposal**

Administration recommends approval of the Proposal for Banking and Treasury Management Services of First National Bank, effective October 1, 2021, as referenced. (REF. E)

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

VIII. **OLD BUSINESS**

IX. **NEW BUSINESS**

A. **PERSONNEL**

1. **Approval of Additions to the 2021-2022 Substitute List**

Administration recommends approval of the following additions to the 2021-2022 Substitute List, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that they will not be permitted to commence working in the District unless and until all appropriate clearances are received:

- Kerry Knight – substitute aide
- Traci Stoneking – substitute aide

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

2. **Approval to Hire**
 Administration recommends approval to hire _____
 to the position of Confidential Secretary to the Business Manager,
 effective October 1, 2021, said approval expressly contingent
 upon receipt of all appropriate clearances and with the caveat
 that she will not be permitted to commence working in the District
 unless and until all appropriate clearances are received.

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

B. CONFERENCE REQUESTS

1. **Georgann Matisse to *Changing How We Feel by Changing How We Think* at Hilton Garden Inn Pittsburgh/South Pointe on October 27, 2021**

Costs: Registration	\$79.00	2120-580
Meals	<u>\$10.00</u>	2120-580
Total	\$89.00	

2. **Nicole Bockstoce to Pennsylvania Fellowship Program for Special Education Leaders – Cohort 12 (virtual and at Hershey Lodge) on September 29-30, October 27-28, December 15-16, 2021 and January 13, 2022 (virtual) and *March 1, 2, 2-4, April 13, May 16-17, and summer 2022 TBA in person at Hershey Lodge***

Costs: Registration	\$415.00
Meals	TBD
Lodging	TBD
Mileage/Tolls	TBD

C. FIELD TRIPS AND COMPETITIONS

1. **Elementary Gifted Support (8 students) to Exploring Science at Mingo Park on October 13, 2021, accompanied by Cathy Smith**

Costs: Transportation School Van

D. FUNDRAISERS – None submitted

X. ATHLETICS

A. Approval of Sports Coach

Administration recommends approval of the appointment of Eric Houghton as Volunteer Assistant Boys Soccer Coach, said approval expressly contingent upon receipt of all appropriate clearances and with the caveat that he will not be permitted to commence working in the District unless and until all appropriate clearances are received.

Motion by _____, 2nd by _____ Action _____

_____ Mrs. Brose	_____ Mr. Johnson	_____ Mrs. Popeck
_____ Mr. Caumo	_____ Dr. Kelly	_____ Mr. Rockage
_____ Mr. Hess	_____ Mr. Kolovich	_____ Mr. Hall

XI. BUILDINGS AND GROUNDS

1. Approval of Agreement

Administration recommends approval of the Agreement with Intertech to install key system access on three exterior doors, update software and install video intercom system at the administration offices, as referenced. (REF. F)

Motion by _____, 2 nd by _____	Action _____
_____ Mrs. Brose	_____ Mr. Johnson
_____ Mr. Caumo	_____ Dr. Kelly
_____ Mr. Hess	_____ Mr. Kolovich
	_____ Mrs. Popeck
	_____ Mr. Rockage
	_____ Mr. Hall

XII. EDUCATION

EDUCATION COMMITTEE MEETING – OCTOBER 11, 2021 AT 5:30 PM

XIII. TRANSPORTATION

1. Approval of Memorandum of Understanding

Administration recommends approval of the Memorandum of Understanding between Chartiers-Houston School District and Washington County Children and Youth Services (*Transportation Procedures Agreement*), as referenced. (REF. G)

Motion by _____, 2 nd by _____	Action _____
_____ Mrs. Brose	_____ Mr. Johnson
_____ Mr. Caumo	_____ Dr. Kelly
_____ Mr. Hess	_____ Mr. Kolovich
	_____ Mrs. Popeck
	_____ Mr. Rockage
	_____ Mr. Hall

XIV. BOARD CONCERNS

1. Authorization of Tax Assessment Attorney

The Board of Education authorizes Todd Pappasergi, Esquire, to represent the district in the tax assessment appeals filed by the Pennsylvania Trolley Museum, Inc. at his hourly rate of \$175.00/hour.

Motion by _____, 2 nd by _____	Action _____
_____ Mrs. Brose	_____ Mr. Johnson
_____ Mr. Caumo	_____ Dr. Kelly
_____ Mr. Hess	_____ Mr. Kolovich
	_____ Mrs. Popeck
	_____ Mr. Rockage
	_____ Mr. Hall

2. Approval of Resolution

The Board of Education approves the Resolution giving authority to the Superintendent and Business Manager to enter into a consortium contract with Intermediate Unit #1 for the purchase of electricity supply for the District, as referenced. (REF. H)

Motion by _____, 2 nd by _____	Action _____
_____ Mrs. Brose	_____ Mr. Johnson
_____ Mr. Caumo	_____ Dr. Kelly
_____ Mr. Hess	_____ Mr. Kolovich
	_____ Mrs. Popeck
	_____ Mr. Rockage
	_____ Mr. Hall

3. Approval of Health Sabbatical Leave

The Board of Education approves the request of Mary Spegal for a Restoration of Health Sabbatical Leave of Absence, effective August 23, 2021 and ending on January 13, 2022 (as determined by the school

calendar and weather), in accordance with the CHFT Contract, the School Code and the District's Sabbatical leave Regulations, as referenced. (REF. I)

Motion by _____, 2nd by _____ Action _____
____ Mrs. Brose _____ Mr. Johnson _____ Mrs. Popeck
____ Mr. Caumo _____ Dr. Kelly _____ Mr. Rockage
____ Mr. Hess _____ Mr. Kolovich _____ Mr. Hall

4. **Second Reading Approval of School Board Policies**

The Board of Education approves the following Board Policies, as referenced: (REF. J and K)

- No. 816 – Technology Resources and Acceptable Use
- No. 824 – Maintaining Professional Adult/Student Boundaries

Motion by _____, 2nd by _____ Action _____
____ Mrs. Brose _____ Mr. Johnson _____ Mrs. Popeck
____ Mr. Caumo _____ Dr. Kelly _____ Mr. Rockage
____ Mr. Hess _____ Mr. Kolovich _____ Mr. Hall

XV. SOLICITOR'S REPORT

XVI. SUPERINTENDENT'S REPORT

A. Notice of Attainment of Tenure

- Katlyn Gordon
- Tia Moore
- Ryan Hyland
- August Mizia

XVII. EXECUTIVE SESSION

A. PERSONNEL ISSUES

XVIII. ADJOURNMENT

MOTION BY _____, 2ND BY _____ TO ADJOURN THE MEETING AT _____ P.M.