



BOARD APPROVED:

Chartiers-Houston School District Job Description

Title: Middle School Math Teacher

QUALIFICATIONS:

- Bachelor's degree in Mathematics or Education with a focus on Mathematics.
- Valid teaching certification for middle school mathematics.
- Proven experience in teaching algebra and pre-algebra at the middle school level.
- Excellent communication and interpersonal skills.

REPORTS TO: Principal

JOB GOALS:

We are seeking a dedicated and experienced Middle School Math Teacher to join our highly professional and supportive faculty. The ideal candidate will have a strong background in teaching algebra and pre-algebra, with a passion for creating opportunities and fostering a love for mathematics among students.

PERFORMANCE RESPONSIBILITIES:

- Develop and implement engaging lesson plans in algebra and pre-algebra.
- Assess and evaluate student progress and provide constructive feedback.
- Create a supportive and inclusive classroom environment.
- Collaborate with faculty to enhance curriculum and student learning experiences.
- Participate in professional development and school community activities.
- Meets and instructs assigned classes in the locations and at the times designated.
- Develops and maintains a classroom environment conducive to effective learning within the limits of the resources provided by the district.
- Prepares for classes assigned and shows written evidence of preparation upon request of immediate superior.
- Encourages students to set and maintain standards of classroom behavior.
- Employs a variety of instructional techniques and instructional media consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved.
- Strives to implement by instruction and action the district's philosophy of education and instructional goals and objectives.
- Takes all necessary and reasonable precautions to protect students, equipment, materials and facilities.
- Evaluates student progress on a regular basis and in accordance with district policy.
- Maintains accurate, complete, and correct records as required by law, district policy and administrative regulation.
- Assists in upholding and enforcing school rules, administrative regulations, and board policy
- Makes provision for being available to students and parents for education related purposes outside the instructional day when requested to do so under reasonable terms.
- Attends and participates in faculty meetings.
- Cooperates with other members of the staff in planning instructional materials.

- Assists in the selection of books, equipment, and other instructional materials.
- Develops and implements units of study in their assigned teaching area.
- Accepts a share of responsibility for co-curricular activities as assigned.
- Works to establish and maintain open lines of communication with students and their parents concerning both the broad academic and behavioral progress of all assigned students.
- Establishes and maintains cooperative relations with others.
- Provides for his own professional growth through an on-going program of reading, workshops, seminars, conferences and/or advanced course work at institutions of higher learning.

TERMS OF EMPLOYMENT

Salary and work defined by school policy and professional contract.

EVALUATION

Performance of this job will be evaluated annually in accordance with provisions of the board's policy on evaluation of professional personnel.